



STATE OF WASHINGTON  
**DEPARTMENT OF CORRECTIONS**  
 P.O. Box 41100 • Olympia, Washington 98504-1100

August 14, 2014

Anelisa Benavides  
 Prison Information Project  
 Michigan University Law School  
 910 Legal Research Building  
 625 South State Street  
 Ann Arbor, MI 48109-1215

Ms. Benavides:

This letter is in follow up to my previous correspondence to you dated 5/22/14 regarding your public disclosure request, tracking #PDU-28299. The final installment, (installment #3) which totals 275 document pages, is ready to be disclosed.

You have requested the documents be disclosed electronically. The attachment is too large to attach to an email so the records are being offered to you on CD. The Department is currently reviewing its public disclosure policies and procedures with regard to providing records in electronic format. Pending completion of that review, we are examining requests for the release of records in electronic format on a case-by-case basis. Based on the facts and circumstances of your request and the records responsive to it, we have decided to provide records to you in electronic format (CD). However, this action neither signifies a change in the Department's policy, nor indicates that the Department will release records in electronic format in all cases upon request.

The cost to disclose the records has been calculated as follows:

<b>Cost of CD</b>	\$ .79 x one CD	<b>\$0.79</b>
<b>Postage</b>	+	<b>\$0.98</b>
<b>Total Cost</b>	=	<b>\$1.77</b>

To receive the records on CD, please...

- Send a check or money order payable to the Department of Corrections.
- Write the PDU number of this request (PDU-28299) on the check or money order.
- Mail to: Kari Garland, Public Disclosure Specialist

Public Disclosure Unit  
 Department of Corrections  
 PO Box 41118  
 Olympia, WA 98504-1118

*"Working Together for SAFE Communities"*

PDU-28299  
August 14, 2014  
Page 2

I will mail the CD to you after receipt of your payment. If you decide not to pursue this disclosure request within 30 calendar days from the date of this letter, the request will be closed.

Sincerely,

A handwritten signature in blue ink, appearing to read "KGarland", with a long horizontal flourish extending to the right.

Kari Garland, Public Disclosure Specialist  
Public Disclosure Unit  
Department of Corrections  
PO Box 41118  
Olympia, WA 98504-1118  
[kari.garland@doc.wa.gov](mailto:kari.garland@doc.wa.gov)