

## CELL CLEANING PROCEDURES

Offenders who are reassigned from their cell or who intentionally or through personal neglect create an unsanitary environment in their assigned cell will be directed to clean their cell. Offenders will be provided the following approved cleaning supplies and will be given these instructions on the cleaning standards expected.

The following cleaning supplies will be provided to the offender in order to clean his cell:

- ❖ Scratch pad with Ajax on it
- ❖ Small hand broom
- ❖ Dust pan
- ❖ Mop
- ❖ Mop bucket containing the prepared cleaning solution
- ❖ Sponge with approximately one cup of Pine-Sol solution
- ❖ Toilet brush
- ❖ Disposable gloves (if the directive to clean the cell was due to unsanitary conditions by body fluids, i.e., feces, urine or blood)

The offender will be instructed to clean his cell according to the following standards:

- ❖ Pick up all trash and debris
- ❖ Sweep and mop the floor
- ❖ Wipe out the sink (using the scratch pad and Ajax cleaner), including around the base and underneath
- ❖ Wipe off the toilet (using Pine-Sol solution), including over, underneath and behind
- ❖ Clean the inside of the toilet with the toilet brush
- ❖ Wipe down the walls
- ❖ Clean the metal and concrete parts of the bed
- ❖ Remove any items attached to the light fixture
- ❖ Clean off windows and ledges (rear of cell and on door)
- ❖ Clean off vents and remove any debris
- ❖ Clean mirror
- ❖ Clean out toilet paper holder area

Once the cell has been cleaned, an inspection will be conducted to ensure it meets these standards.