This tour is intended for patrons who have little or no familiarity with the Law Library or the process of legal research.

As you listen to the tour, if you are unable to find a particular location or would like additional information, please ask for assistance at the reference desk.

Also please note that the library collection is constantly being improved. As a result, the location of certain resources may change. If any changes have occurred since the time this tour was recorded, an errata sheet with the changes will be attached to the front of this handout.

Allow at least twenty minutes to complete this tour.

Contents

<table>
<thead>
<tr>
<th>Introduction</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1</td>
</tr>
<tr>
<td>Tour Outline</td>
<td>2</td>
</tr>
<tr>
<td>Sub-1 Map</td>
<td>4</td>
</tr>
<tr>
<td>Sub-2 Map</td>
<td>5</td>
</tr>
<tr>
<td>Sub-3 Map</td>
<td>6</td>
</tr>
</tbody>
</table>
**Track 1**  
**Introduction**

**Track 2**  
**General Library Information**
- Layout of the library
- Emergency exits
- Cell phone policy
- Food and drink policy

**Track 3**  
**Location 1 – Entrance and Reference Desk – Sub 1 Core**
- Entrance Station
- Reference Desk Services
- Reference Desk Staff
- Hours
- S-180; Law Library Administration Office
  - Lost and Found
  - KIC Scanner

**Location 2 – Reference Area Computers, Reference Collection**
- Computers and printer
- Reference Collection
  - Restatements
  - Encyclopedias
  - Other primary & secondary resources

**Location 3 – Rare Book Room and Library of Congress Collection**
- Jackier Rare Book Room
- Faculty Publications Display
- Beginning of books & treatises on all subjects

**Track 4**  
**Location 4 – Circulation Desk, Sub-2 Core**
- Hours
- General circulation policy
- Circulation services
  - Check out materials to study carrels
  - Access closed reserves
  - Access the microfiche collection
  - Search and retrieve books
  - Troubleshoot problems with copiers/microform readers

**Location 5 – Reserves & Microform Readers**
- Reserves collection, Avern Cohen Fiction Collection, Writing Reserve Collection, Wellness Collection
- Group study rooms; S-215, S-217, and S-221
- Microform readers
LOCATION 6 – FEDERAL MATERIALS
- Supreme Court and federal reporters
- United States Code and annotated codes
- Federal Register and Code of Federal Regulations

LOCATION 7 – CALR ROOM, COPY AND PRINTER ROOM
- Computer Assisted Legal Research (CALR), Room S-236
- Lexis and Westlaw access
- Lexis printer
- Library copier/printer/scanner

LOCATION 8 – MICHIGAN AND OTHER STATE MATERIALS
- State statutes
- Court reports and digests
- Other primary material

LOCATION 9 – SUB-3 CORE
- Student Journal Offices

LOCATION 10 – COMPACT MOVEABLE SHELVING
- Journals and Retro Collections

LOCATION 11 – COMPUTER LAB
- PC and Mac
- Law students only
- Printer/scanner

TRACK 6 CONCLUSION
University of Michigan Law Library
Smith Addition
Sub-1

1. Reference Desk
2. Reference Area Computers, Reference Collection
3. Rare Book Room, Faculty Publications Display
University of Michigan Law Library
Smith Addition

Sub-2

4  Circulation Desk
5  Reserve Area
6  Federal Materials
7  CALR Room
8  State Materials
University of Michigan Law Library
Smith Addition

Sub-3

9 Core
10 Compact Shelving
11 Computer Lab