FACULTY RESEARCH ASSISTANT

What Faculty Research Assistants Do:
- Conduct in-depth, complex legal and non-legal research projects for Michigan Law Faculty members to support their research, scholarship and teaching
- Provide high quality memos for each project
- Work under the supervision of the Faculty Services Librarian
- Work 10 hours (minimum) per week during regular business hours (M-F; 8 am – 6 pm)

What Faculty Research Assistants Get:
- Individualized expert research training in a variety of legal and non-legal disciplines
- Training in research strategies, analysis, and efficiency tools
- Practical legal research skills
- Experience analyzing and synthesizing legal information from multiple sources to answer legal questions

Required Qualifications:
- Must be currently enrolled at the University of Michigan
- Successful completion of both semesters of Legal Practice (first year legal research and writing course for J.D. students) OR a J.D. degree from an ABA accredited US law school or foreign equivalent (L.L.M., S.J.D., and S.I. students)
- Excellent written and oral communication skills
- Full understanding of the U.S. legal system, including all primary sources of law
- Some experience with non-legal databases and information sources
- Familiarity with advanced search tools
- An interest in learning and developing research skills
- The ability to work collaboratively and independently
- Attention to detail, critical thinking and self-assessment skills

Desired Qualifications:
- Prior experience with large-scale research projects
- Exposure to non-electronic research (e.g. print, microforms, archives)
- Working knowledge of one or more foreign languages

How to Apply:
1) Read the information and complete the application form at the following url: http://www.law.umich.edu/library/about/Pages/Law-Library-Jobs.aspx.
2) Send resume, availability form, and brief writing sample (5 pages or less) to: lawlibraryjobs@umich.edu.

Pay Rate: $13.00/hour