

**INFORMATION FOR
UNIVERSITY-RELATED STUDENT INTERNATIONAL TRAVEL**

1. **Independent Nature of Overseas Opportunities.** It is your responsibility to investigate and determine, when going abroad, what are the risks associated with this endeavor, and it is your decision whether to undertake such risks. The UM Law School is not able to assess the risks for you. Before you leave on your trip or during your stay overseas, you may determine that for reasons of health and safety, you do not want to go or you want to return early. When traveling abroad, you should frequently assess the health, safety and security situation, and you should feel free to make decisions, such as not going or returning early, that you deem necessary to secure your personal health and safety. UM Law School is not responsible in any way for the planning or administration of your independent travel abroad experience. The potential for granting of academic credit or funding does not confer any control, responsibility or authority for this independent travel abroad experience to the University of Michigan or its Law School.
2. **University-Related Student International Travel Release.** As a condition to receiving funding or enrolling for study abroad or overseas externship credit, you must first sign the attached University-Related Student International Travel Release and return the signed release to Elizabeth Snook (esnook@umich.edu). This requirement applies whether or not the destination to which you are traveling is under a University of Michigan travel warning or travel restriction.
3. **University Travel Warnings or University Travel Restrictions.** If a University Travel Warning or Travel Restriction is in effect for the destination to which you plan to travel, you must comply with the requirements of the University's International Travel Policy, SPG 601.31 (<http://global.umich.edu/travel-resources/policies/>). These requirements can be found at: <http://global.umich.edu/travel-resources/warnings-restrictions/>. Unless the University's International Travel Oversight Committee (ITOC) approves your travel plans and you provide a copy of ITOC's decision concerning your travel to Elizabeth Snook, you will not be allowed to participate in the approved University-related travel opportunity.
4. **Pre-Departure Orientation.** The University has a wealth of information available to you that will assist you in your travel planning that is organized through the University's global portal (<http://global.umich.edu/>). In addition, the International Center's Education Abroad Office (<http://internationalcenter.umich.edu/swt/>) is another excellent source.

You are required to read carefully all the information listed under Travel Resources on the University's Global Michigan page at <http://global.umich.edu/travel-resources/>. It is very important that you read each of the links: Register Your Travel, Policies, Warnings and Restrictions, Tips, and Health & Safety. These sections contain critical information about the University's travel registry, international travel and health insurance, health and safety for international travel, visas, and links to important information sources, to name just a few. Below is a short list of items. They are not intended as a substitute for your reading the University's Travel Resources web sites.

- a. **Travel Registry.** Before your departure, you are required to register your trip in the University's Travel Registry: <http://global.umich.edu/travel-resources/register-your-travel/>. The Travel Registry helps facilitate communication in the event of emergency situations that may arise for those traveling outside the United States. In addition you are expected to update the information in the Travel Registry throughout your overseas travel experience, as you get new information or information changes.

- b. **Travel Alerts and Warnings.** It is your responsibility to keep yourself current with travel conditions and other information about the country of your destination or any other countries you expect to visit (U.S. Department of State Country Specific Information: <http://travel.state.gov/content/passports/en/country.html>). Important sources of information are provided in the Health & Safety section (<http://global.umich.edu/travel-resources/health-safety/>) of the Global Michigan web site, including the U.S. State Department Travel Warnings (<http://law-lawcfs.adsroot.its.umich.edu/data/groups/Ctr Intl Comp Law/Externships-Internships-Fellowships/Travel Safety Information>) (<http://travel.state.gov/content/passports/en/alertswarnings.html>) and the Centers for Disease Control & Prevention (<http://global.umich.edu/travel-resources/health-safety/>).
- c. **University's Pre-Departure Checklist.** Print the University's Pre-Departure Checklist (<http://global.umich.edu/travel-resources/tips/>) early in your travel planning process and review it regularly.
- d. **Safety Plan.** As part of your travel planning you should prepare a safety plan that includes: (1) country specific emergency contact information; (2) country specific health and safety precautions; (3) your health and medical information; (4) insurance information; and (5) other emergency contact information. Safety Plan Templates are available at <http://global.umich.edu/travel-resources/health-safety/>. Click on "Safety Plan Templates" and then "Safety Plan for Individual Travel Template." You are required to submit a safety plan to the International Travel Oversight Committee (ITOC) if but only if you are traveling to a destination that is under a University Travel Warning or Travel Restriction.
- e. **U.S. State Department's Smart Traveler Enrollment Program Registration:** You should register with the State Department's Smart Traveler Enrollment Program (STEP), or, if you are a foreign national, your country's equivalent registry, for the country where your overseas opportunity is located <https://step.state.gov>.
- f. **Travel Abroad Health Insurance.** You are required to purchase UM Travel Abroad Health Insurance which provides coverage for a range of conditions that might occur while traveling abroad (<http://www.uhs.umich.edu/tai/>). When accessing this site, you can find information about the coverage and benefits, as well as a list of frequently asked questions. You are able to purchase this insurance directly from the company after the required registration of your travel in the University Travel Registry via the following site: <http://global.umich.edu/travel-resources/register-your-travel/>. Please keep the health insurance coverage you currently have so you have health insurance when you return to the U.S.
- g. **Visa Requirements.** Consult with the closest embassy or consulate of the country where your overseas opportunity is located to take the necessary steps required by the government for entry (i.e. if obtaining a visa is necessary, etc.). It is your responsibility to determine and comply with the legal requirements for entry.
- h. **Copies of Travel Documents.** Provide a copy of all travel (passport, visa, credit cards, etc.) and insurance documents to a family member or friend who could fax you copies or provide you with pertinent information should your documents be lost or stolen.

**UNIVERSITY OF MICHIGAN
LAW SCHOOL**

**UNIVERSITY-RELATED
STUDENT INTERNATIONAL TRAVEL RELEASE¹**

Name (please print): _____

UM ID: _____

Overseas Opportunity: _____

Host Institution (if applicable): _____

Location: _____

Start date and end date of overseas opportunity: _____, 20 to _____, 20

By signing below, I agree to the terms and conditions of the overseas opportunity as follows:

1. I understand that I am not required to participate in the above-referenced overseas opportunity in order to satisfy any University of Michigan Law School (hereinafter "UM Law School") requirement. The decision to participate in the above-referenced overseas opportunity is completely voluntary.
2. I understand that the UM Law School cannot guarantee my safety, and I acknowledge that my pursuit of the overseas opportunity may expose me to significant risks including, but not limited to, accident, war, natural disaster, sickness, quarantine, terrorism, serious bodily injury or death, crime, property damage, and other risks that may not be foreseeable. I understand that I am solely responsible for my health and safety and I assume responsibility for all risks associated with my pursuit of the overseas opportunity.
3. I understand that it is my obligation to inform myself fully about the overseas opportunity and the country (countries) I have chosen to visit, including, but not limited to, researching and obtaining all inoculations that may be required; making arrangements for any dietary, health or medical requirements that I may have, and reviewing and complying with U.S. State Department travel alerts and warnings and University of Michigan Travel Warnings and Travel Restrictions.
4. I agree to waive and release the Regents of the University of Michigan, (hereinafter "UM"), and all of its employees and agents from any claim arising while participating in the overseas opportunity, whether for injury, loss, damage or expense resulting from accident, war, natural disaster, sickness, quarantine, terrorism, or government restrictions and regulations, provided that such claim is not due to the negligence of the released party.
5. I agree to indemnify UM and all of its employees and agents from any financial obligations or liabilities that I may personally incur while participating in the overseas opportunity, including attorney's fees and court costs resulting from my acts, errors or omissions.
6. I understand that it is my responsibility to familiarize myself with my host institution's or host country's rules and regulations and that I am subject to them. I understand that I am subject to

¹ University of Michigan SPG 601.31 applies to all University-related international travel.

host country laws. I also understand that I must continue to follow all applicable standards of conduct, rules and regulations of the UM including, but not limited, to research guidelines and export control requirements. I also understand that, if I have graduated, the Law School Standards of Conduct shall apply to me as if all instances of the word "graduation" were removed from the standards and commentary.

7. I agree to comply with the International Travel Policy SPG 601.31 and:

- Register my travel on the University of Michigan Travel Registry - <http://global.umich.edu/travel-resources/register-your-travel/> - before departure and to ensure that my information is correct and updated throughout the duration of my overseas opportunity experience.
- Obtain (or confirm with my program administrator that I have) University Travel Abroad Health Insurance and provide proof of insurance before departure, if requested - <http://www.uhs.umich.edu/tai/>. I understand that I must first register in the UM Travel Registry to purchase the travel abroad health insurance.
- Comply with the requirements to seek ITOC approval and submit the appropriate signed waiver if my overseas opportunity is located in a University Travel Warning or Travel Restriction destination - <http://global.umich.edu/travel-resources/warnings-restrictions/>.

8. I also agree to the following risk management precautions:

- That I will consider obtaining liability and collision insurance that will cover me in the applicable foreign countries, if I plan to operate a motor vehicle.
- That I will consider insuring my property from loss or theft.
- That I will consider purchasing travel insurance and tuition insurance.

9. I hereby agree to the enforcement of this agreement under the laws of the State of Michigan, should any dispute arise.

I have read the entire University-Related Student International Travel Release. I understand its terms and I agree to the terms outlined above and accept the consequences of these terms.

Signature: _____ Date: _____