

## Application for Admission to Graduate Study

If you are not using LSAC or CollegeNet to apply, please send this application and all supporting materials by mail or courier to:

**The University of Michigan Law School**

**Graduate Admissions**

701 South State Street

Ann Arbor, Michigan 48109-3091, U.S.A.

**Application Deadline: January 15.** The best time to submit applications is between October and December preceding the year of desired enrollment. All applications which are complete at our office by the deadline have the same chances for admission. Applications which are completed after January 15 will be reviewed on a rolling basis. Applicants can expect to be notified of decisions starting in February.

**Application Fee: \$75** (exact amount only please; payable to the University of Michigan Law School by travelers check, personal check drawn on a U.S. bank account, or international money order). If paying the application fee presents a financial hardship, applicants may submit an [application fee waiver request](#) (PDF) prior to submitting the application form for the program.

**Please complete this application, including the recommender form and the certification, in English, answering all questions. If more space is needed, include additional information on extra A4 or B5 format sheets. Type or print in ink.**

### PERSONAL INFORMATION

1. Name (as in passport): \_\_\_\_\_  
LAST (FAMILY) FIRST (GIVEN) MIDDLE

2. Courtesy title:  Mr.  Ms.  Dr.  Other: \_\_\_\_\_

3. Name you prefer to be called: \_\_\_\_\_ Former name, if any: \_\_\_\_\_

4. U.S. Social Security number (if you have one). Last four digits only: \_\_\_\_\_

5. Gender:  Male  Female

6. Country/countries of citizenship: \_\_\_\_\_

Are you a Permanent Resident of the U.S.? (green card holder?):  Yes  No

If non-U.S. Citizen who does not hold U.S. Permanent Resident status,

U.S. visa type you will have or plan to obtain while a student: \_\_\_\_\_

7. Date of birth: \_\_\_\_\_ Place of birth: \_\_\_\_\_  
MONTH DAY YEAR CITY/COUNTRY

8. Email address: \_\_\_\_\_

We often put our faculty, alumni, and students in touch with admitted applicants with shared interests or backgrounds so they can communicate with them about the Law School and their experiences in Michigan. Check here only if you do NOT wish to be contacted.

9. Mailing address:

10. Permanent address (if different):

ADDRESS (1)

ADDRESS (1)

ADDRESS (2)

ADDRESS (2)

CITY STATE POSTAL CODE

CITY STATE POSTAL CODE

COUNTRY

COUNTRY

DAYTIME TELEPHONE NUMBER

DAYTIME TELEPHONE NUMBER

EVENING TELEPHONE NUMBER

EVENING TELEPHONE NUMBER

CELL PHONE NUMBER

CELL PHONE NUMBER

Current address expires: \_\_\_\_\_  
MONTH DAY YEAR

Permanent address expires: \_\_\_\_\_  
MONTH DAY YEAR

11. How did you hear about the graduate programs at the University of Michigan Law School? (check all applicable boxes):

- From my University     From employer/colleagues     From Alumni     From UMLS faculty or the Admissions office
- Via LSAC     Via LLM specific blog/discussion board: (*please indicate which*) \_\_\_\_\_

Other: \_\_\_\_\_

12. In what specific areas of law do you wish to pursue graduate study?  
\_\_\_\_\_

## PROGRAM INFORMATION

13. Application for (check all appropriate boxes):     LLM     LLM/SJD     SJD

14. If you applied to the University of Michigan Law School before, state when and for which program:

\_\_\_\_\_  
YEAR

\_\_\_\_\_  
PROGRAM

## PARENT OR EMERGENCY CONTACT INFORMATION

15. Parent 1 name: \_\_\_\_\_ Parent 2 name: \_\_\_\_\_  
Address: \_\_\_\_\_ Address: \_\_\_\_\_  
Occupation: \_\_\_\_\_ Occupation: \_\_\_\_\_  
Emergency contact's name: \_\_\_\_\_  
Address: \_\_\_\_\_

If anyone in your immediate family is a graduate of the University of Michigan Law School, please indicate his/her name and year of graduation.  
\_\_\_\_\_

## ELIGIBILITY FOR IN-STATE TUITION

In-state status for tuition purposes is determined by criteria set forth in the University's *Guidelines for Qualifying for In-State Tuition*, which can be found at [www.ro.umich.edu/resreg.php](http://www.ro.umich.edu/resreg.php). If you have any questions regarding your qualification for in-state tuition, please write to the Residency Classification Office, University of Michigan Office of the Registrar, 1210 LS&A Bldg., 500 S. State St., Ann Arbor, MI 48109-1382, or telephone their office at 734.764.1400. Be aware that you may need to formally apply for in-state tuition (application forms are downloadable from the link above).

16. Residents of the state of Michigan may qualify for in-state tuition. Have you been living in Michigan for at least the past 3 years?     Yes     No  
If you have attended the University of Michigan, were you classified as a Michigan resident?     Yes     No

## EDUCATION

17. Please indicate the country in which you received your first degree in law: \_\_\_\_\_

18. If you have taken the LSAT (Law School Admission Test), list your score(s) and test date(s): \_\_\_\_\_

19. List all post-secondary institutions attended in chronological order, including those where you are currently enrolled (undergraduate, graduate colleges or universities, law schools and professional law institutions). Please indicate class rank (e.g. 2 out of 150) and whether it is an estimated or official rank. Also indicate honors (i.e., *cum laude* in the United States, "class" honors in the United Kingdom, "mention" in France) received.

19. a) Name and location of institution: \_\_\_\_\_  
Dates attended: from: \_\_\_\_\_ to: \_\_\_\_\_  
Field of concentration: \_\_\_\_\_  
Name of degree (do not translate non-U.S. degrees): \_\_\_\_\_  
Date granted or expected: \_\_\_\_\_ Cumulative GPA: \_\_\_\_\_  
Honors (do not translate): \_\_\_\_\_ Class rank: \_\_\_\_\_

b) Name and location of institution: \_\_\_\_\_  
Dates attended: from: \_\_\_\_\_ to: \_\_\_\_\_  
Field of concentration: \_\_\_\_\_  
Name of degree (do not translate non-U.S. degrees): \_\_\_\_\_  
Date granted or expected: \_\_\_\_\_ Cumulative GPA: \_\_\_\_\_  
Honors (do not translate): \_\_\_\_\_ Class rank: \_\_\_\_\_

c) Name and location of institution: \_\_\_\_\_  
Dates attended: from: \_\_\_\_\_ to: \_\_\_\_\_  
Field of concentration: \_\_\_\_\_  
Name of degree (do not translate non-U.S. degrees): \_\_\_\_\_  
Date granted or expected: \_\_\_\_\_ Cumulative GPA: \_\_\_\_\_  
Honors (do not translate): \_\_\_\_\_ Class rank: \_\_\_\_\_

20. On a separate sheet, please describe the grading and honors system used in the academic institutions where you pursued legal studies and evaluate your academic record in that context. You may also include a link to the relevant section of your university's Student Handbook if it's in English.

21. Please list the educational institutions from which you have requested official transcripts to be submitted directly to the University of Michigan Law School. (NB: if you will have your credentials sent via LSAC, you do not need to send us anything separately and will not need to use this pdf.)

**Please attach your curriculum vitae or résumé.** If you prefer, you may choose to answer questions 22 through 29 on the résumé instead of on the application form. However, all questions must be answered in your application in some manner.

22. List academic honors and prizes received:

23. List scholarships or fellowships held at present or in the past (give source or sponsor, amount, where held, and dates):

24. List books, articles, or theses you have published (give title, date of publication, and name of publisher):

25. List significant extracurricular activities and community service pursued during your legal studies and any major activities (other than employment) pursued following university study:

26. List hobbies or special areas of interest or academic pursuits:

27. If you have traveled extensively or lived in any country other than your own, please indicate the places, dates and reasons:

## WORK EXPERIENCE

28. Provide a chronological record of your paid and unpaid employment and internships during college (including summers) and since graduation from college. If you have taught law, list courses taught. (As indicated above Q. 22, you may list this information on your résumé instead of filling out the information in the space provided on the application form.)

a) Name of employer: \_\_\_\_\_  
City, State, Country: \_\_\_\_\_  
Job title and duties: \_\_\_\_\_  
Dates of employment: from: \_\_\_\_\_ to: \_\_\_\_\_

b) Name of employer: \_\_\_\_\_  
City, State, Country: \_\_\_\_\_  
Job title and duties: \_\_\_\_\_  
Dates of employment: from: \_\_\_\_\_ to: \_\_\_\_\_

c) Name of employer: \_\_\_\_\_  
City, State, Country: \_\_\_\_\_  
Job title and duties: \_\_\_\_\_  
Dates of employment: from: \_\_\_\_\_ to: \_\_\_\_\_

d) Name of employer: \_\_\_\_\_  
City, State, Country: \_\_\_\_\_  
Job title and duties: \_\_\_\_\_  
Dates of employment: from: \_\_\_\_\_ to: \_\_\_\_\_

- e) Name of employer: \_\_\_\_\_  
 City, State, Country: \_\_\_\_\_  
 Job title and duties: \_\_\_\_\_  
 Dates of employment: from: \_\_\_\_\_ to: \_\_\_\_\_

29. Indicate where you are admitted to practice law and the date(s) of such admission:

## LANGUAGE

30. What is your native language? (Which language(s) do you primarily speak at home?) \_\_\_\_\_  
 31. What was the language of instruction in the last two years of your secondary schooling? \_\_\_\_\_  
 32. What was the language of instruction at your university/universities? \_\_\_\_\_

Students in our graduate degree programs must have a high level of English proficiency in reading, writing, speaking, and listening. The required minimum scores are 100 iBT (TOEFL) or 7.0 (IELTS). Most admitted students have scores above the required minimum. The English tests must be taken before January 31, and must be sent **directly from the institutions to the Law School or to LSAC**. If an applicant has taken multiple tests, photocopies of all results must be submitted with the application.

**Unless both of the exceptions listed below apply, applicants must submit official, current TOEFL or IELTS scores** as an integral part of their application.

### Exceptions

Only applicants who (i) are residents of Australia, Canada (other than Quebec), New Zealand, Ireland, the United Kingdom, or the United States (other than Puerto Rico) AND (ii) who have completed a rigorous full-time program of at least (3) three years of post-secondary education in one of these countries are not required to submit English test scores.

### Optional

For law school applicants who wish to supplement their standardized English test scores: **InitialView** offers unscripted interviews with native English speakers who completed their university education in the United States. This allows applicants to converse in a live setting about their unique backgrounds and goals, and to further demonstrate their listening and speaking skills in English. InitialView will send a recording of the interview to the participating law schools indicated by the applicants, as additional material for review. For further information, please contact InitialView at [www.initialview.com](http://www.initialview.com).

33. Please indicate the dates and scores (including subscores) of all LSAT, TOEFL and/or IELTS tests taken:

DATE	YOUR NAME ON TEST	TOEFL SCORES	IELTS SCORES	LSAT SCORES
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

34. Do you plan to take any of the tests in the future?  Yes  No

If so, which test(s): \_\_\_\_\_ when? \_\_\_\_\_

35. If English is not your native language, when did you learn it? (click all applicable boxes)

- By age 5  During elementary school  During high school  At university

Other: \_\_\_\_\_

36. Please describe your knowledge of languages other than English:

## RECOMMENDERS

37. Provide a list of the names and addresses of your proposed recommenders. (Although Michigan requires two letters of recommendation, up to four letters will be accepted.) Recommendations may be submitted in the recommender's native language, so long as they are accompanied by a certified translation. *Letters of recommendation should be submitted on the recommender's official stationery whenever possible.*

- a) Name; Title: \_\_\_\_\_  
 Employer/Institution: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Country: \_\_\_\_\_
- b) Name; Title: \_\_\_\_\_  
 Employer/Institution: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Country: \_\_\_\_\_
- c) Name; Title: \_\_\_\_\_  
 Employer/Institution: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Country: \_\_\_\_\_

## CONDUCT

Note that an affirmative answer to either question does not necessarily preclude or even prejudice admission. Your answer will be reviewed on an individual basis in relation to all aspects of your experience, academic achievement, and potential. **You must submit a supplementary statement with any affirmative responses; provide complete details, including dates and resolution.**

While answering the last two questions below, when in doubt, err on the side of full disclosure, as the failure to fully answer any question may result in exclusion from law school or denial of the opportunity to take a state bar examination. (Please note: In addition to a bar examination, there are character, fitness, and other qualifications for admission to the bar in every U.S. jurisdiction. Applicants are encouraged to determine the requirements for any jurisdiction in which they intend to seek admission by contacting the jurisdiction. Addresses for all relevant agencies are available through the [National Conference of Bar Examiners](#).)

If, following your completion of this application but prior to matriculation, matters arise that would require you to answer "yes" to either of these questions, supplement your application with complete details.

Have you ever been subject to disciplinary action for academic or other reasons in any of the colleges, universities, graduate, or professional schools you have attended, or are such charges pending or expected to be brought against you?

Yes  No

Have you ever been convicted of a crime (following a jury or bench trial, a guilty plea, or a nolo contendere plea), or charged with a criminal offense that was later dismissed as a result of a plea bargain or alternative sentencing arrangement, or are such criminal charges pending or expected to be brought against you? Include misdemeanors and criminal infractions, as well as any interaction with a law enforcement agency that resulted in payment of a fine or order of community service. Do not include minor traffic violations or civil infractions or citations for which jail time was not a potential penalty.

Yes  No

## ESSAYS

The University of Michigan Law School has long understood that enrolling students with a broad range of perspectives and experiences generates a vibrant culture of comprehensive debate and discussion, and we view our student body as one of our richest resources. The wide-ranging and challenging conversations of our diverse student body, inside and outside the classroom, enrich the quality of our community's intellectual life and enhance the quality of the legal education here.

Essay submissions are an extremely helpful tool for evaluating your potential contributions to our community. As you prepare to write your personal statement and any optional essays, please keep the following in mind. First, we do not have a fixed checklist of particular attributes we seek in our students; you will have the best insights into what is most important for us to know about you. Second, there is no set convention for communicating the information you choose to share. A successful essay might involve writing directly about expansive themes such as your goals or philosophy or background or identity, or very differently, it might be a vignette that reveals something significant about you. In other words, think broadly about what you might wish to convey and how you might best convey it.

While the form and content of your essays are up to you, for ease of reading, please use double-spacing and at least an 11-point font. The total length of your essays (A only, or A + B) should not exceed 6 double spaced pages, but within that range it is entirely up to you.

41. **A. Personal Statement (required)**

There is no formula for a successful personal statement, and different individuals will find different topics to be well-suited to them. Applicants have, for example, elaborated on their significant life experiences; meaningful intellectual interests and extracurricular activities; factors inspiring them to obtain an advanced degree in law; particular career goals; significant obstacles met and overcome; special talents or skills; particular political, philosophical, or religious beliefs; socioeconomic challenges; atypical backgrounds, educational paths, employment histories, or prior careers; or experiences and perspectives relating to disadvantage, disability, or discrimination. Any of these subjects, and many more, could be an appropriate basis for communicating important information about yourself that will aid us in reaching a thoughtful decision.

**B. Supplemental Essays (optional)**

Supplemental essays allow you an opportunity to provide us with relevant information that you were not able to include elsewhere in your application materials. If you wish, write one or two essays (but no more) on the following topics. Each essay should be about one page (and no more than two) long.

**1. Why Michigan Law?**

Say more about your interest in the University of Michigan Law School. What do you believe Michigan has to offer to you and you to Michigan?

**2. My Future Career Plans**

Describe your current hopes for your career after completing the LL.M program. How will your education, experience, and development so far support those plans?

**3. Grades/Scores**

If you do not think that your academic record or standardized test scores accurately reflect your ability to succeed in law school, please tell us why.

**4. A Setback**

Describe a failure or setback in your life. How did you overcome it? What, if anything, would you do differently if confronted with this situation again?

**5. Diversity**

Describe an experience that speaks to the problems and possibilities of diversity in an educational or work setting.

**6. A Good Lawyer**

What do you think are the skills and values of a good lawyer? Which do you already possess? Which do you hope to develop?

**7. Educational Experiences**

Describe your educational experiences so far. What kinds of learning environments, teaching methods, student cultures, and/or evaluation processes lead you to thrive, or by contrast, thwart your success?

42. **Prospectus of Proposed SJD Thesis:** (required only for applicants who wish to be considered for admission to the LL.M./S.J.D. program or directly to the S.J.D. program)

Exceptionally qualified candidates with demonstrated excellent credentials relevant to their proposed dissertation will be considered for direct admission to the S.J.D. program at Michigan Law. Direct admission to the S.J.D. is very uncommon and reserved for the most extraordinary applicants. (The vast majority of our doctoral students initially enrolled in the LL.M program here which afforded them and the faculty the best basis for their ensuing dissertations.)

To apply to the LL.M./S.J.D. or directly to the S.J.D. program, you must submit a prospectus that you have personally written in English. Do NOT submit a version translated or edited by anyone other than yourself. Your prospectus should describe the topic in sufficient detail to indicate its significance and originality, the questions to be explored, your research methodology, and the [tenured faculty](#) member(s) whom you propose as the primary supervisor(s). The prospectus should demonstrate a readiness to begin thesis research immediately. Note that applicants should not contact professors directly to seek sponsorship; the Admissions Office will consult with relevant faculty as part of the evaluation process.

LL.M/S.J.D. applicants who include the S.J.D. thesis proposal but are not admitted directly to the doctoral program will automatically be considered for admission to the LL.M program, and may apply for admission to the S.J.D. program upon successful completion of the LL.M.

For a detailed explanation of the application process for Michigan's S.J.D. program, please see [here](#).

## FINANCIAL ARRANGEMENTS and APPLICATION FOR FINANCIAL AID

Please refer to [www.law.umich.edu/prospectivestudents/graduate/Pages/financialaid.aspx](http://www.law.umich.edu/prospectivestudents/graduate/Pages/financialaid.aspx) for estimated program costs before completing this section. If any information you provide below changes in the course of the admission season, be sure to notify us promptly via email. All information will be treated confidentially.

- 1) Specify the amount (in U.S. dollars) and source of funds (i.e., personal savings, assets, sources of income from salary or investment, parental or spouse's resources, veteran's benefits, sabbatical leave pay, funds or loans from employers or other institutional sources, etc.) that will be available to you to help defray the expenses of graduate study. You must disclose the full amount of both your and your spouse's resources.

	<b>Amount</b>	<b>Source</b>
\$	_____	_____
\$	_____	_____
\$	_____	_____
\$	_____	_____

- 2) Indicate your present annual salary in U.S. dollars: \$  Source:

- 3) Indicate your present annual nonsalary income in U.S. dollars: \$ \_\_\_\_\_ Source: \_\_\_\_\_

- 4) Indicate any grants you applied for to cover all or part of your expenses.

	<b>Amount</b>	<b>Source</b>	<b>Date Result Expected (MM/DD/YY)</b>
Applied for:	\$ _____	_____	_____
	\$ _____	_____	_____
	\$ _____	_____	_____
	\$ _____	_____	_____
Received:	\$ _____	_____	_____
	\$ _____	_____	_____
	\$ _____	_____	_____

5. Specify the exchange rate you have used for your calculations: 1 USD = \_\_\_\_\_

6. **If you wish to apply for financial aid from the Law School, please specify the amount you are requesting (in USD):** \$ \_\_\_\_\_

Note that fellowships are awarded in a separate process, after admission decisions have been made. All admitted students who requested financial aid will automatically be considered for all fellowships for which they may be eligible.

7. List your dependents and their relationship to you. State whether they will be joining you in Ann Arbor.

Dependent(s)	Will join
_____	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Maybe
_____	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Maybe
_____	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Maybe

## CERTIFICATION

I hereby certify that all statements and representations in this application and in all accompanying materials are true, accurate and complete to the best of my knowledge. I will notify the University of Michigan if any of this information changes. I understand that false statements may result in the revocation of an offer of admission or expulsion.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

*Please make sure that your name appears on each separate piece of paper mailed to the Admissions Office. It is the applicant's responsibility to make sure that all necessary materials reach us. You will be notified once your application file is complete. Incomplete applications will not be reviewed.*



**Letter of Recommendation Information and Waiver Form**

The University of Michigan Law School  
**Graduate Admissions**  
 701 South State Street  
 Ann Arbor, Michigan 48109-3091, U.S.A.  
 Tel: 734.764.0537 - Fax: 734.647.3218  
 Email: law.grad.admissions@umich.edu

(Please print)

Name of Applicant: \_\_\_\_\_  
Last (family) Name
First (given) Name
Middle Name

**TO THE APPLICANT:**

The Law School requires two letters of recommendation, in English, at least one of which must be from a member of your law faculty. You are welcome to submit additional letters of recommendation, and we encourage you to submit three. Please copy this form for each recommender. Complete the first part of the form. **Give the completed form to each recommender and ask each to return it directly to the University of Michigan Law School Graduate Admissions Office with the letter of recommendation.**

Federal legislation gives students in attendance at the Law School the right to inspect and review the letter(s) of recommendation contained in their educational records, unless that right is waived and the student or the applicant consents to the letter(s) remaining confidential between the Law School and the writer. All letters of recommendation, whether written in confidence or not, are carefully considered as part of the admissions decision. You alone must decide whether or not to waive your rights.

Letters of recommendation are most helpful when they contain candid and objective assessments of an applicant. The Law School believes that the writer of a recommendation should know prior to writing it whether it will be held in confidence. For this reason, we request that you: 1) indicate in the space provided below whether you wish to waive your right to inspect the letter, 2) show this statement with the completed portion indicating your decision to the writer before the recommendation is written, and 3) request the writer to complete the acknowledgment, also provided below, and attach this form (with both parts completed) to the letter of recommendation before sending it to the Law School.

- I hereby waive the right** to examine this recommendation as provided by law.
- I do not waive the right** to examine this recommendation as provided by law.

\_\_\_\_\_  
 Date Signature of Applicant

**TO THE WRITER OF THE RECOMMENDATION:** On no more than three pages, please comment with specificity on the applicant's intellectual and professional ability, character, and personality. Please describe in what capacity and how well you know the applicant and your opinion of the applicant's capacity for graduate study. It is helpful to learn your assessment of how the applicant ranked in his or her legal studies and how you compare the applicant to others who have pursued graduate legal studies at this or peer law schools in the United States. If you are recommending more than one person for graduate studies to this law school, it is helpful to learn how you compare them. Please comment on the applicant's academic career prospects if that is a desired professional goal. Please submit your recommendation on official stationery.

Please sign the statement below and return this form with your letter of recommendation:

I have read the statement above and acknowledge that both the statement and the applicant's declaration concerning access to the letter were shown to me prior to the writing of the attached letter of recommendation.

\_\_\_\_\_  
 Signature of Writer of Recommendation Title & Institution

\_\_\_\_\_  
 Name of Recommender (please print) Address

\_\_\_\_\_  
 Email City State Country Postal Code