

ORIENTATION TOUR

Fall 2011

ERRATA SHEET

Track 3: Location Number 7 (Federal Materials) is now in the ~~North~~ **West** Wing of Sub-2.

University of Michigan Law Library

ORIENTATION TOUR

Fall 2011

This tour is intended primarily for first-year law students who have little or no familiarity with the Law Library or the process of legal research.

As you listen to the tour, please be aware that the speaker may refer to specific volumes, page numbers or entry numbers which may have changed since the tour was recorded. If this happens and you are unable to determine the current references on your own, ask for assistance at the reference desk.

Also please note that the library is in the process of reclassifying the collection. As we move books throughout this process, we will keep this tour up to date with an Errata Sheet attached to the front of this handout. **Before you begin the tour, please check for updates on the Errata Sheet at the front of this handout.**

Allow at least one half-hour to complete this tour.

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<u>Track 1</u>	Introduction
<u>Track 2</u>	<p>Location 1 – Website</p> <ul style="list-style-type: none"> • Tabs: Law Students, Journals Law Faculty, UM and Public, Catalog, and Library Information • Navigation Menu • Electronic Resources • Research Guides, Book Lists, Online Tutorials
<u>Track 3</u>	<p>Location 2 – Circulation Desk, Sub-2 Core</p> <ul style="list-style-type: none"> • Hours • General circulation policy • Circulation services <ul style="list-style-type: none"> ○ Check out materials to a study carrel ○ Access closed reserves ○ Apply for a study carrel ○ Access the microfiche collection ○ Search and recall books ○ Troubleshoot problems with copy and microform machines <hr/> <p>Location 3 – Reserves & Microform Readers</p> <ul style="list-style-type: none"> • Circulation area handouts • Microform readers • Reserves policies <hr/> <p>Location 4 – Michigan and Other State Materials</p> <ul style="list-style-type: none"> • Official court reports and digests • Current statutes • Case digests • Other primary materials <hr/> <p>Location 5 – CALR Room, Copy and Printer Room</p> <ul style="list-style-type: none"> • Computer Assisted Legal Research (CALR), Room S-236 • Lexis and Westlaw access • Lexis and Westlaw printers • Library printers • Library copy machines <hr/> <p>Location 6 – Book Distribution Room</p> <ul style="list-style-type: none"> • Room S-219

	<p>Location 7 – Federal Materials</p> <ul style="list-style-type: none"> • Federal materials including: <ul style="list-style-type: none"> ○ Supreme Court and federal reporters ○ United States Code ○ Code of Federal Regulations ○ Federal Register ○ Congressional Record
<p><u>Track 4</u></p>	<p>Location 8 – Reference Desk – Sub – 1 Core</p> <ul style="list-style-type: none"> • Reference desk services • Staffed by professional reference librarians and student assistants • Hours
	<p>Location 9 – Reference Area Computers, Reference Collection</p> <ul style="list-style-type: none"> • Computers and Printers • Reference Collection: <ul style="list-style-type: none"> ○ Restatements ○ Encyclopedias ○ Other resources
	<p>Location 10 – Rare Book Room and Library of Congress Collection</p> <ul style="list-style-type: none"> • Jackier Rare Book Room • Display of Faculty Publications • Beginning of books and treatises on all subjects with LC (Library of Congress) call numbers • S-180; Law Library Administration Office <ul style="list-style-type: none"> ○ Lost and found
<p><u>Track 5</u></p>	<p>Location 11 – Sub-3 Core</p> <ul style="list-style-type: none"> • Student Journal Offices
	<p>Location 12 – Group study rooms, Compact Moveable Shelving</p>
	<p>Location 13 – Computer Lab</p> <ul style="list-style-type: none"> • Access email • Electronic Research • Printing • Only available to law students
<p><u>Track 6</u></p>	<p>Conclusion</p>

University of Michigan Law Library Smith Addition

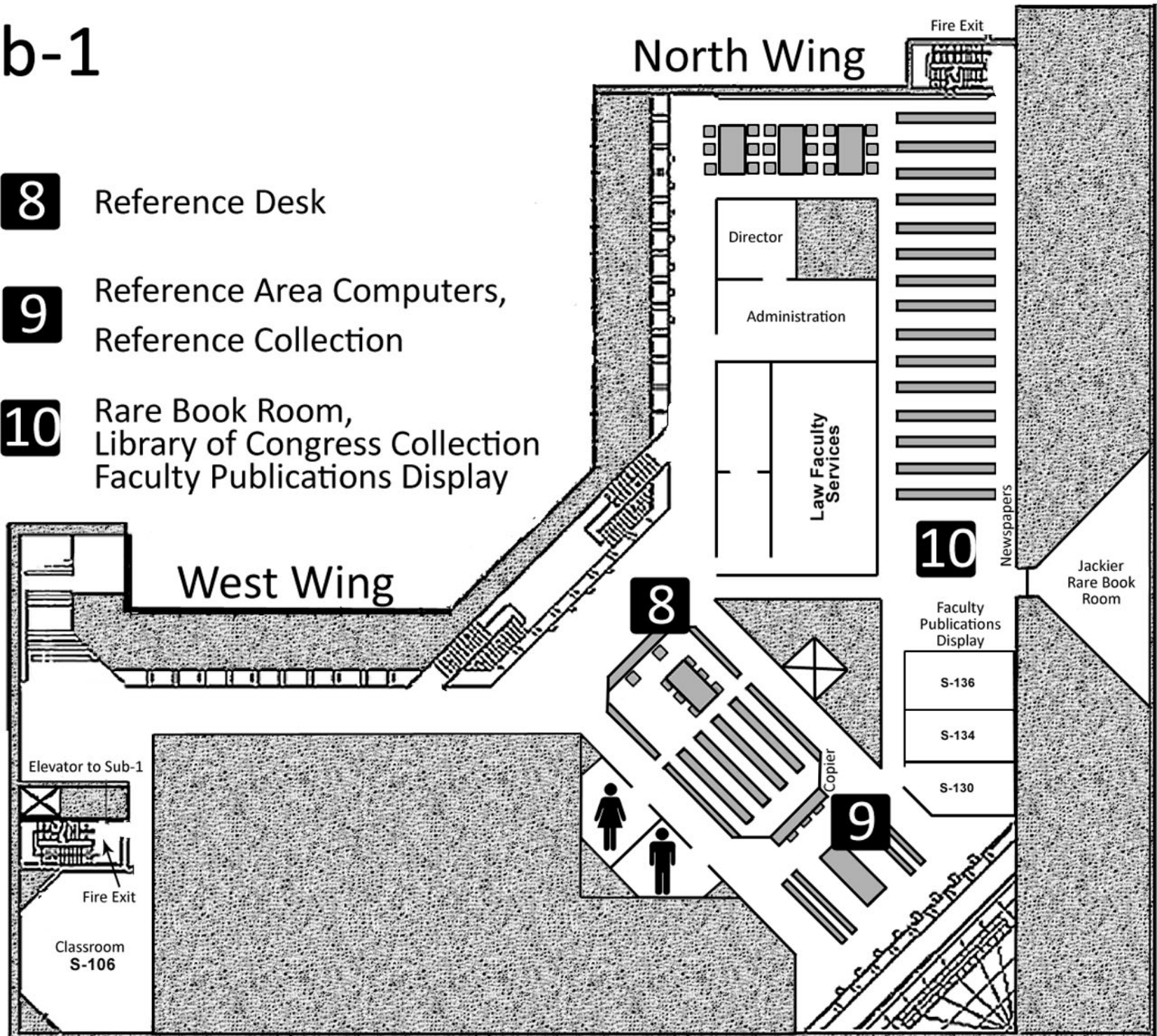
Sub-2

- 1** Computers
- 2** Circulation Desk
- 3** Reserve Area
- 4** Federal Materials
- 5** State Materials
- 6** CALR Room
- 7** Book Distribution Room



University of Michigan Law Library Smith Addition Sub-1

- 8** Reference Desk
- 9** Reference Area Computers,
Reference Collection
- 10** Rare Book Room,
Library of Congress Collection
Faculty Publications Display



University of Michigan Law Library Smith Addition

Sub-3

- 11** Core
- 12** Group Study Rooms
- 13** Computer Lab

