Guidelines for Semester Study Abroad
KU Leuven, Belgium

The University of Michigan Law School has developed a semester study abroad opportunity with the KU Leuven for up to two students per academic year. Students may go in either the fall or winter term. Interested students must comply with the General Guidelines for Semester Legal Studies Abroad available in the Center for International and Comparative Law (212 Hutchins Hall) and on the Law School web site at: http://www.law.umich.edu/curriculum/studyabroad/Pages/default.aspx. Please consult the General Guidelines along with this document. They contain important additional information, including how to apply.

Course Offerings and Requirements

Students who attend the KU Leuven will primarily take courses in the ERASMUS program. Classes are conducted in English. In addition, students will be required to write a 3-credit research paper under the supervision of a Michigan Law School faculty member. A listing of 2014-2015 course offerings is available at: http://www.law.kuleuven.be/education/Exchange/courses

In addition to the course requirements at the KU Leuven, students will be responsible for fulfilling all the requirements for the transfer of credit described in the General Guidelines for Semester Legal Studies Abroad (available at the Center for International and Comparative Law or on the web at http://www.law.umich.edu/curriculum/studyabroad/Pages/default.aspx).

A student’s course selection at KU Leuven must be approved by the University of Michigan Law School prior to the student’s departure for KU Leuven. Any subsequent requested changes must be approved in advance by Assistant Dean Roopal Shah (roopal@umich.edu; TEL: 734-764-5269). The acceptance of any credit or grade for any course taken at KU Leuven is subject to determination by the University of Michigan Law School.

KU Leuven will not consider students whose cumulative GPA is less than 3.0 (B)

Tuition

KU Leuven does not charge tuition to Michigan students who participate in this exchange program. Students must pay full tuition and fees to the University of Michigan Law School as described in the General Guidelines for Semester Legal Studies Abroad. Please note that the tuition structure and amount are subject to change at any time.
**Dates of Term**

Orientation days are September 16 - September 19, 2014 ([http://www.kuleuven.be/orientationdays/september%202013/index.html](http://www.kuleuven.be/orientationdays/september%202013/index.html)) for the first semester (our Fall 2014 term). Fall term classes begin September 23, 2014, and end December 20, 2014. The official exam period for the first semester is January 12 - January 31, 2015; however, Leuven has indicated that special arrangements can be made for Michigan students to complete all their exams (both oral and written) at Leuven during the last week of classes (December 16 - 20, 2014). Or, alternatively, Michigan students may take any oral exams during the last week of classes (December 16 - 20, 2014) at Leuven, and take any written exams back at the University of Michigan Law School on the same date as scheduled in Leuven (official exam period: January 12 - January 31, 2015), and arrangements of these written exams will be made by Leuven and the student, in coordination with Ms. Jane Ozanich, Manager and Exam and Grade Coordinator, Office of Student Records, University of Michigan Law School ([jozanich@umich.edu](mailto:jozanich@umich.edu); tel: 763-3419).

Orientation days are February 4 – February 6, 2015 ([http://www.kuleuven.be/orientationdays/september%202013/index.html](http://www.kuleuven.be/orientationdays/september%202013/index.html)) for the second semester (our Winter 2015 term). Winter term classes begin February 9, 2015, and end May 23, 2015. The official exam period for the second semester is June 8 – June 27, 2015; however, Leuven has indicated that special arrangements can be made for Michigan students to complete all their exams (both oral and written) at Leuven during the last week of classes (May 19 - May 23, 2015). Or, alternatively, Michigan students may take any oral exams during the last week of classes (May 19 -23, 2015) at Leuven, and take any written exams on the same date as scheduled in Leuven (official exam period: June 8 – June 27, 2015) at a location in the United States near the student’s summer location, provided it is possible for the Law School to make arrangements for proctoring in that location. Leuven and the student must contact Ms. Jane Ozanich about the specifics of the proposed arrangement and wait to receive confirmation from Ms. Ozanich that it will be possible to arrange supervision of the written exams at the proposed location in the United States.

For the first semester (our Fall 2014 term), students must inform Ms. Fleur Indeherberge, Faculty of Law, KU Leuven (e-mail: erasmus-incoming@law.kuleuven.be; tel: 32-16-32-52-09) by November 1, 2014, which exam timing option they choose. For the second semester (our Winter 2015 term), students must inform Ms. Fleur Indeherberge by March 1, 2015, which exam timing option they choose.

**Housing**


**KU Leuven Application**

Students who receive approval from the Law School’s Graduate Programs and Foreign Affiliations Committee to study abroad at KU Leuven pursuant to the process described in the General Guidelines for Semester Legal Studies Abroad will then be required to promptly complete a KU Leuven online application form ([http://www.kuleuven.be/admissions/exchange/application.html](http://www.kuleuven.be/admissions/exchange/application.html)).

In addition to the KU Leuven application form, the student’s official academic transcripts (law school and undergraduate), statement of purpose (this may be the same as that submitted to the Graduate Programs and Foreign Affiliations Committee), and a letter of recommendation from a law professor may be required.

KU Leuven will not consider students whose cumulative GPA is less than 3.0 (B)
KU Leuven reserves the right of final approval of Michigan applicants.

Contacts

Administrative

Ms. Fleur Indeherberge  
Faculty of Law  
KU Leuven  
ERASMUS  
Tiensestraat 41, Box 3413  
3000 Leuven  
Belgium  
TEL: 32-16-32-52-09 or 32-16-32-51-71  
E-mail: erasmus-incoming@law.kuleuven.be

Faculty

Prof. Dr. Koen Lemmens (Faculty Coordinator)  
TEL: 32-16-325434  
E-mail: koen.lemmens@law.kuleuven.be  

For further information about KU Leuven

Students are strongly encouraged to read the Student Study Abroad Reports currently available in the Center for International & Comparative Law (Room 212 Hutchins Hall). The reports contain invaluable information about courses, professors, library, computers, housing and so on. They identify the pluses and minuses of the students’ study abroad experiences and what aspects they enjoyed and what they found problematic while studying at KU Leuven.

Students may view the following KU Leuven web sites for more information (living in Leuven, traveling to Leuven, housing, academic information, academic calendar, etc.).
http://www.kuleuven.be/admissions/exchange/index.html - general information for all exchange students  
http://www.law.kuleuven.be/education/exchange - information for Law exchange students in particular

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The information about the overseas program contained herein is provided by the host institution and is subject to change. Interested students should confirm all information with the host institution prior to departure to ensure that the opportunity meets their goals.