University of Michigan Law School Postering Policy

Officially recognized Law School student organizations may place posters and advertisements on any designated bulletin board within the Law School. All postings must list the name of the sponsoring organization and the name and phone number (or email address) of a contact person. Posters that do not include identifying information will be removed immediately by Law School staff.

No posting may exceed 11 inches by 17 inches in size. Posters are limited to one per bulletin board. Masking tape, glue and other adhesives may not be used to affix posters to bulletin boards. Nor will the use of nails, staples or other metal fasteners be allowed. Posters should be affixed to bulletin boards with thumbtacks. The use of scotch tape is also permissible.

A poster should be placed so that it does not block or otherwise interfere with the reading of adjacent posters. No posting should run for more than two weeks.

Many bulletin boards throughout the Law School have been designated for use by officially recognized Law School and/or University student organizations, as well as administrative offices. Board designations are as follows:

First Floor – Hutchins
- Across from 100: General Information
- Outside 138: Administrative Announcements

Second Floor – Hutchins
- Outside 212: Center for International and Comparative Law
- Between 212-219: Student Organizations
- Between 212-222: Student Organizations
- Between 218-220: Administrative Announcements
- Outside 217: Wellness and Student Life

Third Floor – Hutchins
- Outside 309: Student Affairs
- Outside 312: General Information

Basement – Hutchins
- Near elevator: Student Organizations
- Near elevator: General Information
- Near elevator: General Information
- Outside B16: Student Organizations
- Outside B16: Student Organizations, Administrative Announcements
- South entrance to Lower Commons: General Information
- Behind computer work station in Lower Commons: General Information

(Updated: September 2016)
Basement – Legal Research *
• Cork wall near 156: General Announcements, Miscellaneous/Commercial, Housing/Items for Sale/Wanted, Upcoming Events
• Board in stairwell leading to First Floor Hutchins: Student/Administrative Announcements

Stairwells
• Bulletin boards placed in stairwells may be used for both student organization and administrative announcements.

South Hall
• All bulletin boards in South Hall are reserved for General Information

* Boards currently assigned to individual student organizations remain as designated and will not be cleared by Law School staff. Each student organization is responsible for maintenance of any board designated for that organization’s exclusive use.

Posters placed on walls, doors, windows or any other non-approved location will be removed.