In general, CBI assigns students to classes by proximity to graduation BUT using a "priority" overrides that process…
1. Students have TWO priorities to use during their career at the Law School.
2. The purpose for using a priority is to increase a student's chance of securing a seat in a seminar, practice/simulation course, or upper class course.
3. IMPORTANT POINT--Using a priority does not guarantee enrollment in a seminar, practice/simulation course, or upper class course!
4. FYI--During the first WINTER term, Summer Starters who request a Foundation Course (footnote #23) will receive priority status for that request.

**CBI Non-Prof Pick Priority Process Overview Flowchart**

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**Priority Used?**

**YES**
1. Students are placed in the first group CBI considers for the class.
2. The academic level does not count. First-year students have as much of a chance as third year students.

**NO**
1. Students are placed in the second group CBI considers for the class.
2. Proximity to graduation does count.

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**Maximum Capacity Reached?**

**YES**

Students in the first group:
1. Priorities are "spent" if needed to get a seat in the class.
2. Spent priorities are not returned for any reason.

**CBI Processing**

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**Maximum Capacity Reached?**

**NO**

1. If the maximum class capacity is not reached after the students in the first group are processed, CBI goes to the second group and assigns students by proximity to graduation using the academic levels.

   **Academic Levels are:**
   - 5 and 6 = 3Ls and LLMs
   - 3 and 4 = 2Ls
   - 2 = 1Ls

2. Within each academic level (6, 5, 4, 3, & 2) CBI assigns students to the class in random order.

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**CBI Processing**

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**For seminars and practice/simulation courses**, when the maximum class capacity is reached the first 15 waitlisted students are placed on the waitlist.

End CBI processing for the class.

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**For upper class courses**, when the maximum class capacity is reached there are NO waitlisted students.

End CBI processing for the class.

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**ALB 10/27/2010**