The Docket
November 26 - December 2

DOCKET INFORMATION

The Docket is the Law School's official means of communicating important administrative announcements and many Law School events to the student body. The Docket is published weekly [bi-weekly June-August] only in electronic form and the complete contents are contained in this site. Students are responsible for all information in each issue. In addition, please check both your e-mail accounts and pendaflex mail folders daily for important faculty and administrative communications disseminated after the week's Docket has been published.

Unless you request otherwise, announcements will appear in one issue only.

Requests for the Law School Calendar (not the Docket) should be submitted through the Events Reservation form.

The Docket accepts announcements on a Web based submission form. The article submission form is available at https://cgi2.www.law.umich.edu/_Docketposting/DocketSubmissionForm.asp. Our deadline remains 1 p.m. Wednesday for publication the following Monday (Docket Schedule)

DEADLINES

EXAMS & REGISTRATION

Winter 2008 Registration And Drop/Add Calendar

Drop/Add Period uses the University’s Wolverine Access System
Law appointments begin Saturday, December 22, 8:00 a.m. and end Thursday, January 17, 5:00 p.m..

Drop/Add begins Saturday, December 22 at 8:00 a.m.
Students can add their name to the bottom of a waitlist for open or closed seminars, practice/simulation courses, and clinics through Wednesday, January 2. Starting Thursday, January 3, students will have to e-mail Amy Bishop (albishop@umich.edu) to have their name added to the bottom of a waitlist.

Waitlist Drop/Add begins Wednesday, January 9 at 8:00 a.m.
Starting Wednesday, January 9, permission codes will be entered each morning for seminars, practice/simulation courses, and clinics that meet that afternoon. Permission codes for Prof Pick (footnote #9) for seminars, practice/simulation courses, and clinics will be entered as received.
ALL Drop/Add activity ends Thursday, January 17 at 5:00 p.m.
As always, we will be available for questions during business hours in Room 300 HH or by email at lawrecords@umich.edu.

**Limited Grade Option (Elective Pass/Fail)**

Law students make their limited grade option (pass/fail) elections for law courses ONLINE at the Law School Registrar's Office Web site. Do NOT use Wolverine Access to elect pass/fail! Wolverine Access does NOT correctly reflect pass/fail elections for law students. Please go to:

Law School Registrar's Office Web site  
http://www.law.umich.edu/currentstudents/registration  
Click on "Pass/Fail" then "Pass/Fail Login"  
You will be presented with a login page where you will use your uniqname and password  
[log in]  
Click on "Pass/Fail"  
On the left side you will see the Pass/Fail column where you will click on the Graded or limited grade option (Pass/Fail) link to change the election for that class. The link will say "past deadline" if it is after the listed pass/fail deadline.

***You can change your limited grade option (pass/fail) election online anytime until the established deadline passes.***

A student may exercise the limited grade option for up to fifteen (15) credits of course work in upper-class courses and seminars. You may not exercise the limited grade option more than two times during your final semester.

If you have questions about pass/fail limitations for DEGREE HONORS (you may not have more than 20 credits of combined ELECTIVE and MANDATORY pass/fail credits to qualify for degree honors), please see the online Academic Regulations located on the Law School Registrar's Office Web site http://www.law.umich.edu/currentstudents/registration or the Law School Registrar, Jack Atkinson 300 HH.

Attention First-Year Students:  
You are required to take ALL of your courses, including your first-year elective course, on a graded basis. Therefore, you may NOT elect the limited grade option (pass/fail) in your first-year elective course. If you do, you will receive no higher than a "C" in the course.

Summer Starters in their THIRD term may elect pass/fail in upper-class courses.

Transfer Students:  
You may elect a first-year course on a limited grade option (pass/fail) basis. You MUST file a Limited Grade Option Form in the Law School Registrar's Office, 300 HH, BEFORE the final exam becomes generally available.

LL.M Students:  
You are required to take ALL of your courses on a graded basis. Therefore, you may NOT
elect the limited grade option.

**Accelerated/Postponed Pass/Fail Election Deadlines:**
For courses with an EXAM, the pass/fail deadline is normally just before the start of an in-class exam or the first day when a take-home exam becomes generally available. Courses with deadlines EARLIER or LATER than this (and seminars with early deadlines are on the list of "Fall 2007 Accelerated or Postponed Limited Grade Option (Pass/Fail) Deadlines," which is posted at the front desk in the Law School Registrar's Office, 300 HH, and on the first-floor bulletin board across from the elevator.

Research Course:
Unless an accelerated pass/fail deadline has been established, a student can elect to take a research course on a limited grade option (pass/fail) basis up to the time you turn-in the paper on the appointed due date. A student who elects the limited grade option (pass/fail) basis AFTER December 21, 2007 at 5:00 p.m., MUST file a Limited Grade Option (Pass/Fail) Form in the Law School Registrar's Office, 300 HH, because the online system will not be available.

Seminar/Course (No Exam / Paper Option):
Unless an accelerated pass/fail deadline has been established, you can elect to take a seminar/course in which you are writing a paper instead of taking an exam on a limited grade option (pass/fail) basis up to the time you turn-in your paper on the appointed due date. A student who elects the limited grade option (pass/fail) basis AFTER December 21, 2007 at 5:00 p.m., MUST file a Limited Grade Option (Pass/Fail) Form in the Law School Registrar's Office, 300 HH, because the online system will not be available.

Early Ending Seminars/Courses (No Exam):
If the seminar/course (no exam) ENDS EARLY and no deadline/time has been established, you can choose pass/fail online until the last day of class @ 5:00 p.m. After that date/time, you will have to file a Limited Grade Option (Pass/Fail) Form in the Law School Registrar's Office, 300 HH, PRIOR to turning-in your paper or project on the appointed due date.

Non-Law Course:
A student MUST have course approval (course approval requests are placed ONLINE using the External Enrollment link on the Law School Registrar's Office Web site). Those who receive a grade of at least a "B-" and want the "S" vs. the letter grade to show on the transcript MUST file a Limited Grade Option (Pass/Fail) Form in the Law School Registrar's Office, 300 HH, by the beginning of the exam period of the department, school or college offering the course. The online limited grade option (pass/fail) is NOT available for non-law courses.

Questions about electing pass/fail can be directed to Debby Hartranft, 300 HH, dmhart@umich.edu.

**WORKSHOPS/SYMPOSIUMS/SPEAKERS**

**Public Interest Student Job Panels - Criminal Law And Government Jobs**
**Time:** Tuesday, **November 27**, 12:20 - 1:20 p.m.
Each Tuesday in November a panel of 2Ls and 3Ls will speak on their summer job experiences with either public interest or government positions. These experienced students' tips and advice will help first year students navigate the 1L summer job hunt. Co-Sponsored by OPS and OPIS.

November 27 - Criminal Law and Government Jobs

**Networking: Myths And Realities**

**Time:** Monday, **December 3**, 12:20 - 1:20 p.m.

**Location:** 218 HH

**Event Contact:** Robin A. Kaplan, rakaplan@umich.edu, 734.764.0546

Michael Strong ('07) returns to the Law School to talk about how to develop and use networking skills to land that first summer law job and beyond. Mr. Strong will counter some of the myths about networking, and show students how to tap into pre-existing skills and contacts in order to develop a successful networking campaign in time for the holiday break. Michael Strong is a 2007 graduate of UMLS, and an associate at the Chicago office of Jenner & Block.

**EVENTS/ACTIVITIES/MEETINGS**

**COMPETITIONS/SCHOLARSHIPS/EXTERNSHIPS/FELLOWSHIPS**

**Competitions**

**Student Writing Competitions**

To see all student writing competitions please visit:

www.law.umich.edu/currentstudents/studentservices/Pages/competit.aspx

Additional information about these competitions and awards may be found in a binder located in the Registrar's Office, Room 300 HH.

**Clerkships**

**Clerkship Opportunity At The International Court Of Justice Beginning September, 2008 - Application Deadline: January 7, 2008**

An opportunity is available to final year JDs, LLMs, and recent graduates of the University of Michigan Law School to apply for the International Court of Justice's University Traineeship Program beginning September of each year for a period of nine months. The other participating schools have been Columbia, Yale, Georgetown, Virginia, New York University, McGill, Strasbourg, and Geneva. One nominee from each school typically is selected. The Law School is grateful to Judge Bruno Simma of the International Court of Justice and a
member of our Affiliated Overseas Faculty for his invaluable assistance in making this very special opportunity available to Michigan students.

Students are chosen through a competitive process in which a select group of academic institutions are eligible to nominate students to the International Court of Justice. The Court makes the final selection of clerks from the nominees of all the schools.

ICJ's University Traineeship Program

The primary duties of the trainees will be to assist Members of the Court in their tasks, including carrying out research, preparing case files, and drafting various types of documents. For more information about the International Court of Justice, please see its website: http://www.icj-cij.org/.

Eligibility

Applicants must be final year JD students or LLM students, who will complete the JD or LLM requirements in December or May, or recent JD or LLM graduates of the Law School. Applicants must be proficient in one of the Court's official languages (French or English) and have a very good knowledge of the other. They must have an excellent overall academic record as well as an excellent academic record in public international law, with demonstrated strong research and writing skills.

Application Process

To apply, eligible applicants must submit the following to the Center for International & Comparative Law, University of Michigan Law School, 300D LR, Ann Arbor, MI 48109-1210, by Monday, January 7, 2008:

1) a statement of interest,
2) a description of your level of proficiency in French and your background and experience in speaking, writing and reading in French,
3) a resume,
4) an official Law School transcript,
5) a current study list (which you may request from the Law School Registrar's Office - Room 300 HH),
6) at least one letter of support from a member of the University of Michigan Law School faculty, and
7) a writing sample.

Please send your statement of interest, language proficiency statement, resume and writing sample electronically to Barbara Glispin at glispin@umich.edu. Your faculty recommender may send his or her letter to Ms. Glispin by email. Please arrange for the Records Office to send Ms. Glispin your transcript and course election sheet or submit it directly yourself. It is the applicant's responsibility to make sure that his or her application is complete by the deadline. Extensions are not possible as nominations need to be made to the Court by the end of January. A Law School selection committee will decide on the candidates to nominate to the Court. It is anticipated that the Court will make the final selection decision
in March or April.

Additional information is available on the bookshelf outside of the The Center for International & Comparative Law

Scholarships

Fifth Third Bank
Twelve scholarships will be awarded between May 3rd and December 3rd. Each month you could win a $500 or $300 scholarship. Enter to win online or send a plain piece of 4" X 6" paper with your name, valid email address, complete mailing address, telephone number, and the words "Fifth Third Education Lending Sweepstakes Giveaway" to the following address:
Fifth Third Education Lending
11100 USA Parkway
Fishers, IN 46037 M484

Barbour Scholarship 2008-09
The Law School may nominate only one eligible student for a Barbour. Therefore, all law student applications must be considered together.

If a law student wants to be considered for nomination by the Law School for a Barbour, five copies of your application and five copies of all supporting documentation must be submitted to Stephanie Wiederhold in 300D LR by Monday, December 3, 2007. Please make sure that your application is complete prior to submission to Stephanie Wiederhold in the Center for International and Comparative Law (Room 300D LR).

In 1914 the bequest of Levi L. Barbour established a scholarship program at the University of Michigan for women of the highest academic and professional caliber from the area formerly known as the Orient (encompassing the lands extending from Turkey in the west to Japan and the Philippines in the east) to study modern science, medicine, mathematics and other academic disciplines and professions critical to the development of their native lands.

Eligibility. Any graduate program in any school or college of the Ann Arbor campus-whether or not such programs are in Rackham-may nominate one student each year. Nominees must be citizens of countries in the area formerly known as the Orient (encompassing the large region extending from Turkey in the west to Japan and the Philippines in the east). In addition, nominees:

- must not be permanent residents or citizens of the United States and not married to permanent residents or citizens of the United States;
- must intend to devote themselves to a professional career in their native countries after graduation;
- must be enrolled full-time in a master's or doctoral program at the University of Michigan;
- must have completed two full terms of graduate work at the University of Michigan before beginning tenure as a Barbour Scholar;
- must be in residence on campus as a full-time student during the tenure of the award.
AWARDS. About 5-8 awards will be available. Awards cover full tuition and registration fees plus a stipend of $15,600 (currently) for one academic year (fall and winter terms). In addition, each awardee will be eligible for the GradCare health insurance plan during tenure of the fellowship. Students may receive only one award. Awards are non-renewable.

Selection Criteria. Fellows are chosen on the basis of potential for contribution to their home country as well as academic record, statement of purpose, letters of recommendation and timely progress to the degree. The review committee will select finalists who will be interviewed in late January or early February, and will select fellows from the finalists. Not all nominees will be selected as finalists to be interviewed.

Nominations. Graduate programs may nominate students by submitting five copies of the following:
- nomination cover sheet;
- nominee's information form;
- nominee's statement describing her research, future goals, and contributions to her home country;
- two letters of support, one of which should be from the applicant's graduate chair or faculty advisor noting her achievement and promise;
- current transcripts (photocopies) of all graduate education, including an unofficial copy of the current University of Michigan transcript (transcripts printed directly from Wolverine Access are not acceptable)

Please refer to the following Rackham Graduate School web site to access the Application Form and Letter of Recommendation Form for the Barbour Scholarship. The web site also contains the information described above.


Dykema Scholarship
Dykema will select a minority first-year law student at the University of Michigan to receive a $7,500 scholarship to be used for law school tuition and fees in the second year. This scholarship is automatically renewable for the student's third year if the student maintains a 3.0 GPA and presents proof of continued enrollment. Applications are available in the Financial Aid Office starting mid-August. Applications must be submitted to the Financial Aid Office, 310 HH, by December 3, 2007.

The Center for the Education of Women Scholarship Program
CEW Scholarships are given at the graduate, professional and undergraduate levels to women whose education has been interrupted. The interruption in education must be for at least a) 48 consecutive months or b) a total of 50 months, not counting interruptions of less than 8 months. The interruption may have taken place at any point in the pursuit of higher education. If you feel your situation meets the intent, if not the exact criteria, and warrants an exception, please submit an explanation of your circumstances in writing for an evaluation by the eligibility committee prior to submitting an application. Approximately 40 scholarships are awarded annually ranging from about $1,000 to $8,000, with some larger awards given. Strength of motivation, promise of impact in a chosen field, academic record,
potential and creative and scholarly contributions are among the criteria for choosing the scholars. The application deadline is January 7, 2008. Applications are available online at www.umich.edu/~cew/students/scholar.htm.

**Jewish Federation of Metropolitan Chicago Academic Scholarship Program**
Approximately $500,000 is available for Jewish students who are identified as having promise for significant contributions in their chosen careers, and are in need of financial assistance for full-time academic programs primarily in the helping professions. Legal domicility in the greater Chicago metropolitan area, or in some cases, Cook County or Northwest Indiana is required. Refugees or asylees are encouraged to apply, as citizenship is not a prerequisite. To apply, go to www.jvschicago.org and click on Scholarship Services. The application deadline is February 15, 2008.

**National Security Education Program**
The National Security Education Program (NSEP) provides a unique funding opportunity for U.S. students to study world regions critical to U.S. interests. NSEP was designed to provide Americans with the resources and encouragement they need to acquire skills and experiences in areas of the world critical to the future security of our nation, in exchange for a commitment to seek work in the federal government. As students of other cultures and languages, NSEP Boren Scholars and Fellows begin to acquire the international competence needed to communicate effectively across borders, to understand other perspectives, and to analyze economic and political affairs. Applications and further information are available on their website at www.iie.org/programs/nsep/default.htm. The application deadline for the Boren Fellowship is January 30, and the deadline for the Boren Scholarship is February 12, 2008.

**KeyBank's $2,500 Scholarship**
KeyBank is giving away a $2,500 scholarship every month from September through August. Enter online at www.key.com/gen/html/LP-kerscholarship.html. All entries are good through the end of the sweepstakes. It's open to graduate students and parents of graduate students. There are no GPA or essay requirements.

**Externships**

**Internships**

**Morris K. Udall Foundation Internship**
The Native American Congressional Internship Program offers distinctive opportunities for law students who are interested in learning more about the federal legislative process while gaining an insider's view of the government's unique trust relationship with tribes. Candidates must demonstrate academic excellence, leadership qualities, and an interest in working with Native American issues and policy. Further information and applications are available on their website at www.udall.gov/. The application deadline is January 31, 2008.

**Fellowships**

**Jean Monnet Graduate Fellowship On Issues Of European Integration**
With a grant from the European Commission, the European Union Center and the Horace H.
Rackham School of Graduate Studies are offering students summer grants of $5,000 to work on issues of European integration. Student grantees will conduct research and write a paper resulting from this research on a relevant topic of their choosing.

It is expected that during spring and/or summer of 2008, the grantees will devote twelve weeks of full time work on this project with a faculty advisor. Recipients may be invited to participate in selected outreach activities organized by the European Union Center with local high schools, colleges and universities. This is not a travel grant.

Students in professional schools and graduate programs are eligible to apply. Applicants should submit 2-3 page proposals that describe the project to be carried out, including its topic, aims, method, and anticipated scholarly contribution. They should indicate the dates they will devote full time to this project. A letter of recommendation from a University of Michigan faculty member (preferably the student's advisor), most recent transcript, and a current C.V. should accompany the proposal.

Application materials are to be submitted by December 1, 2007 to Michael D. Kennedy, Director, CES-EUC, International Institute, SSWB 4663, 1080 S. University, Ann Arbor, MI 48109-1106. For further information please contact Rachel Facey at rfacey@umich.edu or 734.936.1842.

**Foreign Languages And Area Studies Graduate Fellowships (FLAS)**

Foreign Language Area Studies (FLAS) fellowships are available annually for law students who wish to undertake study of a designated modern foreign language in conjunction with their law degree. FLAS fellowships provide full tuition and living expenses for one academic year. They are awarded and administered by the University of Michigan Area Studies Centers of the University's International Institute. Applicants are selected based on academic performance, the goals and activities of the applicant, and the relevance of language study to the applicant's professional development and endeavors. This is an exciting opportunity for those who wish to study a FLAS-supported language along with their law studies.

Please go to the International Institute's FLAS web site http://www.ii.umich.edu/funding/gradstud/flas for details on languages, eligibility, application procedures, etc. Students who are interested in applying should go to this web site to access application materials.

If you have any questions, please contact the appropriate area center/program (contact information may be found at the web site previously mentioned - click on "FLAS Info Packet 2008-09") that you are submitting an application to. Also, please feel free to contact Assistant Dean for International Affairs, Virginia Gordan at: vgordan@umich.edu; or 734.764.5269.

**International Institute Language Fellowship (IILF)**

The International Institute announces the International Institute Language Fellowship (IILF) available for language study through the Center for Chinese Studies, Center for Japanese Studies and the Korean Studies Program. Law students in their first or second year may apply for IILFs for the following year.
Application Deadline: **February 1, 2008**

UM’s East Asia National Resource Center (Center for Chinese Studies, Center for Japanese Studies and the Korean Studies Program) did not receive funding from the Department of Education for FLAS Fellowships this year, however, the International Institute is pleased to announce that a limited number of graduate fellowships for the study of Chinese, Japanese, Korean and Tibetan will be available in 2008-09. These awards, called International Institute Language Fellowships (IILF), will mirror FLAS awards with regard to funding structure, and application requirements.

IILFs are available for law students who wish to undertake study of these languages in conjunction with their law degree. IILFs provide full tuition and living expenses for one academic year. They are awarded and administered by the Center for Chinese Studies, Center for Japanese Studies and the Korean Studies Program of the University’s International Institute. Applicants are selected based on academic performance, the goals and activities of the applicant, and the relevance of language study to the applicant’s professional development and endeavors. This is an exciting opportunity for those who wish to study a IILF-supported language along with their law studies.

Chinese & Tibetan: This fellowship cannot be used for first-year Chinese. Continuing students can find application information at [http://www.ii.umich.edu/ccs/academics/fundingopportunities](http://www.ii.umich.edu/ccs/academics/fundingopportunities). The program contact is Maryellen Bartolome (mbartolo@umich.edu; 734.936.1603).

Japanese: This fellowship cannot be used for first-year Japanese. Continuing students can access an application at [http://www.ii.umich.edu/cjs/academics/fundstudents/](http://www.ii.umich.edu/cjs/academics/fundstudents/). The program contact is Ann Takata (cjsadmissions@umich.edu; 734.647.3766).

Korean: Students interested in the study of Korean should contact: Jiyoung Lee (jiyoungl@umich.edu; 734.764.1825).

If you have any questions, please contact the appropriate area center/program that you are submitting an application to. Also, please feel free to contact Virginia Gordan, assistant dean for international affairs, (e-mail: vgordan@umich.edu; tel: 734.764.5269).

**Public Interest Fellowships**

For the latest fellowships available in Public Interest visit the Office of Public Service Web site at: [http://www.law.umich.edu/currentstudents/publicservice/Pages/default.aspx](http://www.law.umich.edu/currentstudents/publicservice/Pages/default.aspx)

**AWARDS**

**ANNOUNCEMENTS/REMINDERS**

**Last Meeting Of The Fall Term For Academic Standards And Procedures Committee**

**Event Contact:** Marilyn Genoa, marilyng@umich.edu, 734.764.0516

The last Academic Standards and Procedures Committee meeting of the fall semester is
scheduled for November 29. Students wishing to petition the Committee should submit their petitions electronically to David Baum at dbaum@umich.edu no later than 5:00 p.m. on Monday November 26.

**Law Student Academic Research Lunch**

**Time:** Thursday, **November 29**, 12:20 - 1:20 p.m.  
**Location:** 220 HH  
**Event Contact:** Karen Rushlow, krushlow@umich.edu, 734.615.2035

Law student academic research lunches are brownbag lunches (i.e., byo) designed for those students who are interested in possibly becoming law professors.

Lunches will typically involve a student presentation (15-25 minutes) of an idea for an original research paper, a paper in progress, or even a completed paper still open to revision. Comments, questions, and suggestions from the audience will follow.

Anyone toying with the idea of becoming a research academic in the future is welcome to attend. Please send an email to jprescott@umich.edu with your unique ID asking to be added to the CTools site dedicated to the lunch.

**Bergstrom Child Welfare Law Fellowship Information Meeting**

**Time:** Wednesday, **November 28**, 12:10 - 1:00 p.m.  
**Location:** 138 HH  
**Event Contact:** Alicia Lixey, training coordinator, lixy@umich.edu, 734.763.6750

Attention 1Ls and 2Ls -- If you are interested in working in the area of Child Welfare Law as a summer fellow, come to the informational meeting and learn about the Bergstrom Child Welfare Law Summer Fellowship Training that takes place here at the Law School on May 21, 22, and 23, 2008. Professors Don Duquette and Vivek Sankaran, along with former Bergstrom Fellows, will be there to give information and answer questions about this exciting opportunity. Pizza and pop will be provided.

**Email Your Question To The Ask A Law Librarian Email Reference Service**

E-mail Reference Service For U of M Law Students At askalawlibrarian@umich.edu, Or send your question via the web at: [http://cgi2.www.law.umich.edu/asklibrarian/Question.aspx](http://cgi2.www.law.umich.edu/asklibrarian/Question.aspx). Hours of Service: Sunday-Thursday during the Fall & Winter Terms. Response time is normally 1-3 business days, excluding university holidays and semester breaks.

Visit us at the Reference Desk on the sub-1 level of the underground law library if you prefer immediate in-person assistance. Hours of Service: 9 a.m. to midnight 7 days per week, excluding university holidays and semester breaks.

Call us at the reference desk at 734.764.9324 if you have a quick reference question that can be handled over the phone. Hours of Service: 9 a.m. to midnight 7 days per week, excluding university holidays and semester breaks.

Consult us by appointment if you need one on one, in-depth research consultation
assistance from a reference librarian. Appointments may be made via e-mail to askalawlibrarian@umich.edu. Hours of Service: by appointment.

**New Ways To Learn Legal Research**
Location: S-180 LR
Event Contact: Veronica Richard, vrichard@umich.edu, 734.763.7191

NEW WAYS TO LEARN LEGAL RESEARCH
The Library's Legal Research Basics tour, 18 minutes, is an introduction to basic American legal research.

Our 2 to 5 minute tutorials cover Lexcalibur (online catalog), KeyCite, Shepards, HeinOnline, and LegalTrac periodical index.

Try them out from our homepage (you can be anywhere, of course) at http://www.law.umich.edu/library/.

**EMPLOYMENT**

**OFFICE HOURS**

**Assistant Dean for Student Affairs - David Baum**
To make an appointment with Dean Baum, please contact Marilyn Genoa either in person in 301 HH, by calling 734.764.0516, or via e-mail at marilyng@umich.edu.

**Assistant Dean for Student Affairs - Christine Gregory**
Monday: 3:00 - 4:00 p.m.
Tuesday: 9:00 - 11:00 a.m.
Thursday: 2:30 - 4:30 p.m.
Friday: 10:15 a.m. to 12:15 p.m.
To make an appointment with Christine Gregory, please contact Mark Gebhart or Trudy Feldkamp by e-mail mgebhart@umich.edu or tfeldkam@umich.edu, or phone at 734.615.0019.

**Office of the Registrar:**
For answers to questions about graduation requirements, registration, examination procedures, and the like, e-mail lawrecords@umich.edu. Alternatively, students can make an appointment to see Jack Atkinson, Registrar 734.763.6499, Debby Hartranft, Student Services Examination and Grade Coordinator 734.647.7589, Amy Bishop, Student Services Curriculum Coordinator 734.763.6499, David Baum, Assistant Dean for Student Affairs 734.764.0516, or Christine Gregory, Director of Student Affairs 734.615.0019.

**Financial Aid Office:**
Office hours are 8:00 a.m. - 12:00 p.m. and 1:00 - 5:00 p.m., Monday through Friday. Our phone number is 734.764.5289 and the office e-mail is lawfinaid@umich.edu.

**Assistant Dean for International Affairs Virginia Gordon:**
To schedule an appointment with Assistant Dean Virginia Gordon, please contact Barbara
Glispin in 300D LR, phone 734.764.5269, glispin@umich.edu. If you have questions about international legal studies, planning your curriculum, or opportunities for students with international or overseas interest, drop by the Center for International and Comparative Law and Assistant Dean Virginia Gordan would be happy to talk with you.

**Office of Public Service:**
To make an appointment with a counselor, please see Jackie Julien in 200 HH #29 or call 734.647.3256.

**Office of Career Services:**
To make a scheduled appointment with Susan Guindi, Carolyn Spencer or Robin Kaplan, please stop by 210 HH, or call 734.764.0546.

**Library Hours:**
8:00 a.m. to Midnight, seven days a week