DOCKET INFORMATION

The Docket is the Law School's official means of communicating important administrative announcements and many Law School events to the student body. The Docket is published weekly [bi-weekly June-August] only in electronic form and the complete contents are contained in this site. Students are responsible for all information in each issue. In addition, please check both your e-mail accounts and pendaflex mail folders daily for important faculty and administrative communications disseminated after the week's Docket has been published.

Unless you request otherwise, announcements will appear in one issue only.

Requests for the Law School Calendar (not the Docket) should be submitted through the Events Reservation form.

The Docket accepts announcements on a Web based submission form. The article submission form is available at https://cgi2.www.law.umich.edu/_Docketposting/DocketSubmissionForm.asp. Our deadline remains 1 p.m. Wednesday for publication the following Monday (Docket Schedule).

DEADLINES

EXAMS & REGISTRATION

Winter 2008 Registration And Drop/Add Calendar

Early Registration Period uses the Law School’s Priority Registration System (PRS) to temporarily reserve law classes.

Round Two for selecting upper-class courses. Students can select open seminars and practice/simulation courses and/or add their name to the bottom of a waitlist for closed seminars and practice/simulation courses:

Begins Monday, November 12 at 8:00 a.m.
Ends Friday, November 16 at 5:00 p.m.
Round Two results e-mailed to students on Friday, November 30.

Students must have financial holds removed by: Monday, November 19
If you have a financial hold (a negative service indicator) on your student record when the PRS data is loaded into M-Pathways, your temporarily reserved law classes will not load, your class schedule will bounce out, and you will not be "officially" enrolled at the Law School or University!
Drop/Add Period uses the University’s Wolverine Access System
Law appointments begin Saturday, December 22, 8:00 a.m. and end Thursday, January 17, 5:00 p.m..

Drop/Add begins Saturday, December 22 at 8:00 a.m.
Students can add their name to the bottom of a waitlist for open or closed seminars, practice/simulation courses, and clinics through Wednesday, January 2. Starting Thursday, January 3, students will have to e-mail Amy Bishop (albishop@umich.edu) to have their name added to the bottom of a waitlist.

Waitlist Drop/Add begins Wednesday, January 9 at 8:00 a.m.
Starting Wednesday, January 9, permission codes will be entered each morning for seminars, practice/simulation courses, and clinics that meet that afternoon. Permission codes for Prof Pick (footnote #9) for seminars, practice/simulation courses, and clinics will be entered as received.

ALL Drop/Add activity ends Thursday, January 17 at 5:00 p.m.
As always, we will be available for questions during business hours in Room 300 HH or by email at lawrecords@umich.edu.

**Limited Grade Option (Elective Pass/Fail)**

Law students make their limited grade option (pass/fail) elections for law courses ONLINE at the Law School Registrar’s Office Web site. Do NOT use Wolverine Access to elect pass/fail! Wolverine Access does NOT correctly reflect pass/fail elections for law students. Please go to:

Law School Registrar’s Office Web site
http://www.law.umich.edu/currentstudents/registration
Click on "Pass/Fail" then "Pass/Fail Login"
You will be presented with a login page where you will use your uniqname and password
[log in]
Click on "Pass/Fail"
On the left side you will see the Pass/Fail column where you will click on the Graded or limited grade option (Pass/Fail) link to change the election for that class. The link will say “past deadline” if it is after the listed pass/fail deadline.

***You can change your limited grade option (pass/fail) election online anytime until the established deadline passes.***

A student may exercise the limited grade option for up to fifteen (15) credits of course work in upper-class courses and seminars. You may not exercise the limited grade option more than two times during your final semester.

If you have questions about pass/fail limitations for DEGREE HONORS (you may not have more than 20 credits of combined ELECTIVE and MANDATORY pass/fail credits to qualify for degree honors), please see the online Academic Regulations located on the Law School Registrar’s Office Web site http://www.law.umich.edu/currentstudents/registration or the
Law School Registrar, Jack Atkinson 300 HH.

Attention First-Year Students:
You are required to take ALL of your courses, including your first-year elective course, on a graded basis. Therefore, you may NOT elect the limited grade option (pass/fail) in your first-year elective course. If you do, you will receive no higher than a "C" in the course.

Summer Starters in their THIRD term may elect pass/fail in upper-class courses.

Transfer Students:
You may elect a first-year course on a limited grade option (pass/fail) basis. You MUST file a Limited Grade Option Form in the Law School Registrar's Office, 300 HH, BEFORE the final exam becomes generally available.

LL.M Students:
You are required to take ALL of your courses on a graded basis. Therefore, you may NOT elect the limited grade option.

Accelerated/Postponed Pass/Fail Election Deadlines:
For courses with an EXAM, the pass/fail deadline is normally just before the start of an in-class exam or the first day when a take-home exam becomes generally available. Courses with deadlines EARLIER or LATER than this (and seminars with early deadlines are on the list of "Fall 2007 Accelerated or Postponed Limited Grade Option (Pass/Fail) Deadlines," which is posted at the front desk in the Law School Registrar's Office, 300 HH, and on the first-floor bulletin board across from the elevator.

Research Course:
Unless an accelerated pass/fail deadline has been established, a student can elect to take a research course on a limited grade option (pass/fail) basis up to the time you turn-in the paper on the appointed due date. A student who elects the limited grade option (pass/fail) basis AFTER December 21, 2007 at 5:00 p.m., MUST file a Limited Grade Option (Pass/Fail) Form in the Law School Registrar's Office, 300 HH, because the online system will not be available.

Seminar/Course (No Exam / Paper Option):
Unless an accelerated pass/fail deadline has been established, you can elect to take a seminar/course in which you are writing a paper instead of taking an exam on a limited grade option (pass/fail) basis up to the time you turn-in your paper on the appointed due date. A student who elects the limited grade option (pass/fail) basis AFTER December 21, 2007 at 5:00 p.m., MUST file a Limited Grade Option (Pass/Fail) Form in the Law School Registrar's Office, 300 HH, because the online system will not be available.

Early Ending Seminars/Courses (No Exam):
If the seminar/course (no exam) ENDS EARLY and no deadline/time has been established, you can choose pass/fail online until the last day of class @ 5:00 p.m. After that date/time, you will have to file a Limited Grade Option (Pass/Fail) Form in the Law School Registrar's Office, 300 HH, PRIOR to turning-in your paper or project on the appointed due date.
Non-Law Course:
A student MUST have course approval (course approval requests are placed ONLINE using the External Enrollment link on the Law School Registrar’s Office Web site). Those who receive a grade of at least a "B-" and want the "S" vs. the letter grade to show on the transcript MUST file a Limited Grade Option (Pass/Fail) Form in the Law School Registrar's Office, 300 HH, by the beginning of the exam period of the department, school or college offering the course. The online limited grade option (pass/fail) is NOT available for non-law courses.

Questions about electing pass/fail can be directed to Debby Hartranft, 300 HH, dmhart@umich.edu.

WORKSHOPS/SYMPONISMS/SPEAKERS

**Interviewing Workshops For 1Ls**
**Time:** Monday, **November 12**, 10:10 - 11:05 a.m.
**Location:** 218 HH
**Event Contact:** OCS, lawcareers@umich.edu, 734.764.0546

These small-group interviewing workshops will cover the most common interview questions and situations in more detail, and will address students' concerns. We will offer several workshops so that you can choose which workshop to attend: Monday, November 12 at 10:10am in 218HH; Tuesday, November 13 at 3:40pm in 116HH; Wednesday, November 14 at 10:10am in 218HH; Thursday, November 15 at 3:40pm in 116HH; and Friday, November 16 at 12:20pm in 132HH.

Sign-up sheets will be posted beginning November 8, 2007 on our bulletin board by 210HH.

**Public Interest Student Job Panels - Civil Rights Jobs**
**Time:** Tuesday, **November 13**, 12:20 - 1:20 p.m.
**Location:** 150 HH
**Event Contact:** Jackie Julien, jmjulien@umich.edu, 734.647.3256

Each Tuesday in November a panel of 2Ls and 3Ls will speak on their summer job experiences with either public interest or government positions. These experienced students' tips and advice will help first year students navigate the 1L summer job hunt. Co-Sponsored by OPS and OPIS.

November 13 - Civil Rights Jobs

**A Conversation About Judicial Clerkships With Former Supreme Court Clerk**
**Terrence Perris, ’72**
**Time:** Tuesday, **November 13**, 1:45 - 2:30 p.m.
**Location:** Lawyers Club Lounge
**Event Contact:** Robin A. Kaplan, rakaplan@umich.edu, 734.764.0546

Terrence G. Perris, ’72, heads the taxation practice at Squire Sanders, headquartered in Cleveland. Prior to joining Squire Sanders, Mr. Perris clerked for Justice Potter Stewart of
the U.S. Supreme Court, and before that, he clerked for Judge J. Edward Lumbard, the former chief judge of the U.S. Court of Appeals for the Second Circuit. All students are welcome to meet and converse with Mr. Perris about his experience at the Court, the value of a judicial clerkship, and other matters.

Sponsored by the Office of Career Services.  
Please RSVP: rakaplan@umich.edu

**Are You Pressed For Time?**
Time: Thursday, **November 15**, 12:15 - 1:20 p.m.  
Location: 242 HH  
Event Contact: Marilyn Genoa

If you are like most law students, particularly new law students, then you probably feel--at least some of the time -- like you don't have enough time to do all that you need and want to do. In light of this, the Office of Student Affairs is sponsoring a short workshop facilitated by Margaret Leary, Director of the Law Library. All first-year students are encouraged to attend, and all other students are welcome. Feel free to bring a lunch. (Note: students with meal contracts may request the Lawyers Club to prepare a bag lunch with one day's advance notice; you will not be able to bring a tray out of the dining hall to Hutchins Hall.)

**Christopher Jeffries '74 Speaks To Real Estate Law Society**
Time: Thursday, **November 15**, 12:15 - 1:25 p.m.  
Location: 138 HH  
Event Contact: Mindy Lo, mindylo@umich.edu, 650.283.6817

Christopher Jeffries, '74, a founding partner of Millennium Partners, based in New York City, will speak on real estate finance and development. Millennium is a pioneer in the development of high-end mixed-use urban living and entertainment centers. Mr. Jeffries has made a gift of $5 million to the Law School's building expansion and renovation project. Lunch will be available.

**Inspiring Paths Series Talk: Steven Rosenbaum, '78, Section Chief of Housing And Civil Enforcement, DOJ Civil Rights Division**
Time: Monday, **November 19**, 12:20 - 1:20 p.m.  
Location: 220 HH  
Event Contact: Jackie Julien, jmjulien@umich.edu, 734.647.3256

Come hear Steven Rosenbaum, '78, talk about his career as a government civil rights litigator. He will also discuss internship/externship/honors program opportunities at the Civil Rights Division. Mr. Rosenbaum is currently Section Chief of Housing and Civil Enforcement, DOJ Civil Rights Division. He has previously served as Chief of the Voting Section and the Special Litigation Section and has worked in the Appellate Section and what is now called the Employment Litigation Section. Food and drinks will be served.

**Public Interest Job Panels - Legal Services Jobs**
Time: Tuesday, **November 20**, 12:20 - 1:20 p.m.  
Location: 150 HH
Event Contact: Jackie Julien, jmjulien@umich.edu, 734.647.3256

Each Tuesday in November a panel of 2Ls and 3Ls will speak on their summer job experiences with either public interest or government positions. These experienced students' tips and advice will help first year students navigate the 1L summer job hunt. Co-Sponsored by OPS and OPIS.

November 20 - Legal Services Jobs

Public Interest Student Job Panels - Criminal Law And Government Jobs
Time: Tuesday, November 27, 12:20 - 1:20 p.m.
Location: 220 HH
Event Contact: Jackie Julien, jmjulien@umich.edu, 734.647.3256

Each Tuesday in November a panel of 2Ls and 3Ls will speak on their summer job experiences with either public interest or government positions. These experienced students' tips and advice will help first year students navigate the 1L summer job hunt. Co-Sponsored by OPS and OPIS.

November 27 - Criminal Law and Government Jobs

EVENTS/ACTIVITIES/MEETINGS

Fall 2007 Practice Your Language Skills!!! Revised Language Lunch Schedule
Time: 12:15  1:30 p.m.
Location: Lawyers Club Recreation Room (under the Lawyers Club Lounge)
Event Contact: Stephanie Wiederhold, wls@umich.edu, 734.764.0535

Language lunches are a great way for J.D. and LL.M. students who share an interest or background in countries where the particular languages are spoken to meet each other and improve their language skills. The lunches have played a wonderful role in bringing together students interested in different parts of the world and enabling them to build friendships and share resources.

MONDAY: SPANISH, FRENCH, & CHINESE:
November 12

TUESDAY: GERMAN, ITALIAN, RUSSIAN, & JAPANESE:
November 13

If you would like to participate but pizza is not your food of choice, residents of the Lawyers Club may request a brown bag lunch 24 hours in advance. Also, you do not need to live in the Lawyers Club to participate. Non-residents may have the pizza or bring in their own brown bag lunch.

COMPETITIONS/SCHOLARSHIPS/EXTERNSHIPS/FELLOWSHIPS

Competitions
Student Writing Competitions

To see all student writing competitions please visit:

www.law.umich.edu/currentstudents/studentservices/Pages/competit.aspx

Additional information about these competitions and awards may be found in a binder located in the Registrar's Office, Room 300 HH.

Scholarships

Jewish Vocational Service
Students may apply for interest-free loans through the Sarah and Harold Gottlieb Jewish Educational Loan Service (JELS). Applicants for these interest-free loans must be Jewish residents of the Metropolitan Detroit area and full-time students, pursuing undergraduate, graduate or professional education at an accredited college or university in Michigan. Financial need and satisfactory academic progress must be shown. Handouts are available in the Financial Aid Office, 310 HH. The application deadline is November 16, 2007.

Fifth Third Bank
Twelve scholarships will be awarded between May 3rd and December 3rd. Each month you could win a $500 or $300 scholarship. Enter to win online or send a plain piece of 4" X 6" paper with your name, valid email address, complete mailing address, telephone number, and the words "Fifth Third Education Lending Sweepstakes Giveaway" to the following address:
Fifth Third Education Lending
11100 USA Parkway
Fishers, IN 46037 M484

Barbour Scholarship 2008-09
The Law School may nominate only one eligible student for a Barbour. Therefore, all law student applications must be considered together.

If a law student wants to be considered for nomination by the Law School for a Barbour, five copies of your application and five copies of all supporting documentation must be submitted to Stephanie Wiederhold in 300D LR by Monday, December 3, 2007. Please make sure that your application is complete prior to submission to Stephanie Wiederhold in the Center for International and Comparative Law (Room 300D LR).

In 1914 the bequest of Levi L. Barbour established a scholarship program at the University of Michigan for women of the highest academic and professional caliber from the area formerly known as the Orient (encompassing the lands extending from Turkey in the west to Japan and the Philippines in the east) to study modern science, medicine, mathematics and other academic disciplines and professions critical to the development of their native lands.

Eligibility. Any graduate program in any school or college of the Ann Arbor campus-whether or not such programs are in Rackham-may nominate one student each year. Nominees must be citizens of countries in the area formerly known as the Orient (encompassing the
large region extending from Turkey in the west to Japan and the Philippines in the east). In addition, nominees:

- must not be permanent residents or citizens of the United States and not married to permanent residents or citizens of the United States;
- must intend to devote themselves to a professional career in their native countries after graduation;
- must be enrolled full-time in a master's or doctoral program at the University of Michigan;
- must have completed two full terms of graduate work at the University of Michigan before beginning tenure as a Barbour Scholar;
- must be in residence on campus as a full-time student during the tenure of the award.

AWARDS. About 5-8 awards will be available. Awards cover full tuition and registration fees plus a stipend of $15,600 (currently) for one academic year (fall and winter terms). In addition, each awardee will be eligible for the GradCare health insurance plan during tenure of the fellowship. Students may receive only one award. Awards are non-renewable.

Selection Criteria. Fellows are chosen on the basis of potential for contribution to their home country as well as academic record, statement of purpose, letters of recommendation and timely progress to the degree. The review committee will select finalists who will be interviewed in late January or early February, and will select fellows from the finalists. Not all nominees will be selected as finalists to be interviewed.

Nominations. Graduate programs may nominate students by submitting five copies of the following:
- nomination cover sheet;
- nominee's information form;
- nominee's statement describing her research, future goals, and contributions to her home country;
- two letters of support, one of which should be from the applicant's graduate chair or faculty advisor noting her achievement and promise;
- current transcripts (photocopies) of all graduate education, including an unofficial copy of the current University of Michigan transcript (transcripts printed directly from Wolverine Access are not acceptable)

Please refer to the following Rackham Graduate School web site to access the Application Form and Letter of Recommendation Form for the Barbour Scholarship. The web site also contains the information described above.


**Dykema Scholarship**

Dykema will select a minority first-year law student at the University of Michigan to receive a $7,500 scholarship to be used for law school tuition and fees in the second year. This scholarship is automatically renewable for the student's third year if the student maintains a 3.0 GPA and presents proof of continued enrollment. Applications are available in the

The Center for the Education of Women Scholarship Program
CEW Scholarships are given at the graduate, professional and undergraduate levels to women whose education has been interrupted. The interruption in education must be for at least a) 48 consecutive months or b) a total of 50 months, not counting interruptions of less than 8 months. The interruption may have taken place at any point in the pursuit of higher education. If you feel your situation meets the intent, if not the exact criteria, and warrants an exception, please submit an explanation of your circumstances in writing for an evaluation by the eligibility committee prior to submitting an application. Approximately 40 scholarships are awarded annually ranging from about $1,000 to $8,000, with some larger awards given. Strength of motivation, promise of impact in a chosen field, academic record, potential and creative and scholarly contributions are among the criteria for choosing the scholars. The application deadline is January 7, 2008. Applications are available online at www.umich.edu/~cew/students/scholar.htm.

KeyBank's $2,500 Scholarship
KeyBank is giving away a $2,500 scholarship every month from September through August. Enter online at www.key.com/gen/html/LP-kerscholarship.html. All entries are good through the end of the sweepstakes. It's open to graduate students and parents of graduate students. There are no GPA or essay requirements.

Externships
Fellowships

U.S. Department of Housing and Urban Development (HUD)
HUD's Legal Honors Program for graduating law students, graduate law students and judicial law clerks serves as the Department's only recruitment program for entry-level attorneys. Approximately 10-20 one-year legal honor positions are available annually in Headquarters and Field offices. The program is highly competitive and candidates are selected on the basis of merit. For more information please visit www.hud.gov/offices/ogc/. The postmark deadline for applications is November 9, 2007.

Jean Monnet Graduate Fellowship On Issues Of European Integration
With a grant from the European Commission, the European Union Center and the Horace H. Rackham School of Graduate Studies are offering students summer grants of $5,000 to work on issues of European integration. Student grantees will conduct research and write a paper resulting from this research on a relevant topic of their choosing.

It is expected that during spring and/or summer of 2008, the grantees will devote twelve weeks of full time work on this project with a faculty advisor. Recipients may be invited to participate in selected outreach activities organized by the European Union Center with local high schools, colleges and universities. This is not a travel grant.

Students in professional schools and graduate programs are eligible to apply. Applicants should submit 2-3 page proposals that describe the project to be carried out, including its
topic, aims, method, and anticipated scholarly contribution. They should indicate the dates they will devote full time to this project. A letter of recommendation from a University of Michigan faculty member (preferably the student's advisor), most recent transcript, and a current C.V. should accompany the proposal.

Application materials are to be submitted by December 1, 2007 to Michael D. Kennedy, Director, CES-EUC, International Institute, SSWB 4663, 1080 S. University, Ann Arbor, MI 48109-1106. For further information please contact Rachel Facey at rfacey@umich.edu or 734.936.1842.

**Foreign Languages And Area Studies Graduate Fellowships (FLAS)**
Foreign Language Area Studies (FLAS) fellowships are available annually for law students who wish to undertake study of a designated modern foreign language in conjunction with their law degree. FLAS fellowships provide full tuition and living expenses for one academic year. They are awarded and administered by the University of Michigan Area Studies Centers of the University's International Institute. Applicants are selected based on academic performance, the goals and activities of the applicant, and the relevance of language study to the applicant's professional development and endeavors. This is an exciting opportunity for those who wish to study a FLAS-supported language along with their law studies.

Please go to the International Institute's FLAS web site http://www.ii.umich.edu/funding/gradstud/flas for details on languages, eligibility, application procedures, etc. Students who are interested in applying should go to this web site to access application materials.

If you have any questions, please contact the appropriate area center/program (contact information may be found at the web site previously mentioned - click on "FLAS Info Packet 2008-09") that you are submitting an application to. Also, please feel free to contact Assistant Dean for International Affairs, Virginia Gordan at: vgordan@umich.edu; or 734.764.5269.

**Public Interest Fellowships**
For the latest fellowships available in Public Interest visit the Office of Public Service Web site at: http://www.law.umich.edu/currentstudents/publicservice/Pages/default.aspx

**AWARDS**

**ANNOUNCEMENTS/REMINDERS**

**Email Your Question To The Ask A Law Librarian Email Reference Service**

E-mail Reference Service For U of M Law Students At askalawlibrarian@umich.edu, Or send your question via the web at: http://cgi2.www.law.umich.edu/asklibrarian/Question.aspx. Hours of Service: Sunday-Thursday during the Fall & Winter Terms. Response time is normally 1-3 business days, excluding university holidays and semester breaks.

Visit us at the Reference Desk on the sub-1 level of the underground law library if you
prefer immediate in-person assistance. Hours of Service: 9 a.m. to midnight 7 days per week, excluding university holidays and semester breaks.

Call us at the reference desk at 734.764.9324 if you have a quick reference question that can be handled over the phone. Hours of Service: 9 a.m. to midnight 7 days per week, excluding university holidays and semester breaks.

Consult us by appointment if you need one on one, in-depth research consultation assistance from a reference librarian. Appointments may be made via e-mail to askalawlibrarian@umich.edu. Hours of Service: by appointment.

**New Ways To Learn Legal Research**

Location: S-180 LR  
Event Contact: Veronica Richard, vrichard@umich.edu, 734.763.7191

NEW WAYS TO LEARN LEGAL RESEARCH  
The Library's Legal Research Basics tour, 18 minutes, is an introduction to basic American legal research.

Our 2 to 5 minute tutorials cover Lexcalibur (online catalog), KeyCite, Shepards, HeinOnline, and LegalTrac periodical index.

Try them out from our homepage (you can be anywhere, of course) at http://www.law.umich.edu/library/.

**EMPLOYMENT**

**Winter Term Jobs In The Law Library**

Location: S-180 Law Library  
Event Contact: Veronica Richard, vrichard@umich.edu, 734.763.7191

The Law Library Reference & Faculty Services Unit is seeking 1L (Summer Starters), 2 and 3L law students who have successfully completed both semesters of Legal Practice to work part-time in the Law Library during the Winter term; employment may continue into the Summer term.

We have vacancies in two areas:
Faculty Research Assistant (1-2 openings)  
Reference/Information Desk Assistant (RDA) (1 opening)
These jobs provide hands-on experience working with legal material and legal reference or research questions. The Reference Desk also provides experience working with people who need help finding legal materials in the Law Library, and the Faculty Research Assistant work provides experience doing in-depth research in a variety of law and non-law subjects.

Applications and job descriptions are available on the hiring table outside the Law Library Administration Office, (Room S-180 LR) anytime the Library is open (8 a.m. to midnight, 7 days/week). There is also a pdf version of our application available at: http://www.law.umich.edu/library/libinfo/jobinfo/pdf/Documents/studentapplication.pdf
You may submit your application and a copy of your resume by putting it in the drop box at the hiring table, or you may email your application and resume to: lawrefhiring@umich.edu

Please note: If you are applying for any jobs other than Faculty Research Assistant or Reference/Information Desk Assistant (RDA), you must apply in person at the Law Library hiring table.

Applications are accepted until all positions are filled.

**OFFICE HOURS**

**Assistant Dean for Student Affairs - David Baum**
To make an appointment with Dean Baum, please contact Marilyn Genoa either in person in 301 HH, by calling 734.764.0516, or via e-mail at marilyng@umich.edu.

**Assistant Dean for Student Affairs - Christine Gregory**
Monday: 3:00 - 4:00 p.m.
Tuesday: 9:00 - 11:00 a.m.
Thursday: 2:30 - 4:30 p.m.
Friday: 10:15 a.m. to 12:15 p.m.
To make an appointment with Christine Gregory, please contact Mark Gebhart or Trudy Feldkamp by e-mail mgebhart@umich.edu or tfeldkam@umich.edu, or phone at 734.615.0019.

**Office of the Registrar:**
For answers to questions about graduation requirements, registration, examination procedures, and the like, e-mail lawrecords@umich.edu. Alternatively, students can make an appointment to see Jack Atkinson, Registrar 734.763.6499, Debby Hartranft, Student Services Examination and Grade Coordinator 734.647.7589, Amy Bishop, Student Services Curriculum Coordinator 734.763.6499, David Baum, Assistant Dean for Student Affairs 734.764.0516, or Christine Gregory, Director of Student Affairs 734.615.0019.

**Financial Aid Office:**
Office hours are 8:00 a.m. - 12:00 p.m. and 1:00 - 5:00 p.m., Monday through Friday. Our phone number is 734.764.5289 and the office e-mail is lawfinaid@umich.edu.

**Assistant Dean for International Affairs Virginia Gordon:**
To schedule an appointment with Assistant Dean Virginia Gordon, please contact Barbara Glispin in 300D LR, phone 734.764.5269, glispin@umich.edu. If you have questions about international legal studies, planning your curriculum, or opportunities for students with international or overseas interest, drop by the Center for International and Comparative Law and Assistant Dean Virginia Gordan would be happy to talk with you.

**Office of Public Service:**
To make an appointment with a counselor, please see Jackie Julien in 200 HH #29 or call 734.647.3256.
Office of Career Services:
To make a scheduled appointment with Susan Guindi, Carolyn Spencer or Robin Kaplan, please stop by 210 HH, or call 734.764.0546.

Library Hours:
8:00 a.m. to Midnight, seven days a week